

**PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS**  
**Thursday, April 16, 2009, 6:00 p.m., Board Room, Second Floor, Government Center**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chairman Douglas Finn.

Pledge of Allegiance recited.

Roll call taken by County Clerk Susan T. Sandvick. There were 24 present, 4 absent. Absent and excused were Bob Browne, Susan Hendrickson, Karen Livingston, Michael Coyle. Youth representatives present were Nate Dalbec, Dominic Frost, and Lucas Geissler.

Motion by James O'Brien, second Ryan, to approve minutes of the March 19, 2009 meeting. Motion carried.

**CLAIMS**

Notice of Claim from Gale A. Rachuy alleging damages resulting from his arrest. No action at this time.

**CORRESPONDENCE**

Fifteen items of correspondence were either received and filed or referred to the appropriate committees. County Board members can request a copy of any of the items by returning the Copy Request Form (attached to their agendas) to the County Clerk.

**PRESENTATIONS**

County Administrator Koszarek presented the Employee of the Quarter award to Kay Rupert, Highway Department employee for the past 25 years. Rupert's excellent customer service is evident every workday, both to external customers and staff. Paul Halverson, Highway Commissioner, highlighted Rupert's many attributes that contribute to department operations.

Recognition of Twin Ports Veterans Outpatient Clinic Associates - Richard Nolan, Kevin Brager, Amida Gallito, M.D., and Jerzy Andrzejewski, M.D. This was postponed until the May meeting. However, County Board Chair Finn and the Douglas County Veterans Commission members, John Robinson, James O'Brien, and Steven Baker, presented a plaque to Dr. Clyde Markon, Clinic Administrator, recognizing his tremendous contributions to the Twin Ports Veterans Outpatient Clinic, Douglas County and veterans in our region. Carl Zukowski, Korean War veteran and former Douglas County Board Supervisor, provided a history of the clinic and the challenge to keep it open about six years ago. Dr. Markon was instrumental in keeping the clinic open. Markon thanked the County Board for their strong and continued support, noting the clinic could not survive without the county's formidable support. Discussion.

Chair Finn presented an Earth Day Proclamation to Supervisor Conley, Chair of the Energy Committee, and Supervisor McKenzie, Chair of the Land Conservation Committee. McKenzie and Conley expressed appreciation for recognition of Earth Day, noting their personal commitments to

environmental stewardship and urging residents to participate in environmental preservation goals.

Lew Martin, member of the Northwest Community Services Agency, Inc., Board, introduced Millie Rounsville, the agency's Executive Director. Rounsville briefly summarized the agency's programs, including their new initiatives. Solid Rock is averaging 1900 meals per month -- 2 meals per day noon and 5 p.m., and serves 400 families. Items needed are fruits, condiments, quick foods like spaghettios. Major focus has been homeless needs.

## **ORDINANCES**

**AMENDMENT TO ORDINANCE #8.0  
ZONING ORDINANCE  
PRESENTED BY THE ZONING COMMITTEE**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DOUGLAS DOES ORDAIN AS FOLLOWS:

WHEREAS, the Douglas County Zoning Committee held a public hearing on April 8, 2009, on the following petitions for amendment of the county zoning district ordinance map:

Part of SE corner-SE1/4-SE1/4, Sec 17, T48N-R11W. Town of Lakeside, F-1: Forestry zoning district to the A-1: Agriculture zoning district, by Nate Grayson, et. al., Poplar, Wisconsin (from the March 11, 2009 hearing) Intended use: Agriculture; and

~~Part of NE1/4-NW1/4 (.57 acres), Section 5, T43N-R14W, Town of Dairyland, from the A-1: Agriculture zoning district to the C-1: Commercial zoning district, by Bruce Tourville, et. al., Dairyland, Wisconsin. Intended use: Auto sales and service.~~

WHEREAS, proof of publication of the notice of the public hearing, and proof of giving notice to the town clerks of the hearing, are as shown in Exhibit A-4-09.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Zoning Committee and approve the petitions upon receipt of approval letters from respective town boards.

BE IT FURTHER RESOLVED that the County Clerk notify the town clerks of this action.

Dated this 16 day of April, 2009.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by C. Johnson, second Baker, to adopt. Motion by C. Johnson, second Baker, to refer Tourville petition back to Zoning Committee. Motion carried. Motion to adopt as amended, carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost        _____ Refer <u>  X  </u> Amend <u>  X  </u> Other      _____		
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**AMENDMENT TO ORDINANCE #1.28  
RETIREMENT BENEFIT POLICY FOR ELECTED  
OFFICIALS**

**PRESENTED BY THE ADMINISTRATION COMMITTEE**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DOUGLAS DOES ORDAIN AS FOLLOWS:

**SECTION I. PURPOSE**

The purpose of this ordinance is to give Douglas County elected department heads, **or persons appointed to elected positions** (Sheriff, Treasurer, County Clerk, Clerk of Court, Register of Deeds), a retirement benefit, based on their prior service as a Douglas County employee.

**SECTION II. BENEFIT**

Elected department heads, who are Douglas County employees at the time of election, **or** re-election, **or appointment**, are entitled to a retirement benefit based on the actual number of sick leave days accumulated at the time of first taking office.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)

(Fiscal Note: Undetermined)

**ACTION:** Motion by Corbin, second Quam, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01/15/09		

**AMENDMENT TO ORDINANCE #2.0  
CIVIL SERVICE ORDINANCE FOR SHERIFF'S  
DEPARTMENT**

**PRESENTED BY THE PUBLIC SAFETY COMMITTEE**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DOUGLAS DOES ORDAIN AS FOLLOWS:

**SECTION II. CIVIL SERVICE COMMISSION**

D. The Commission shall annually elect one of their members as chairperson and one as **secretary vice chair**. ~~The secretary shall cause the minutes of the proceedings of the Commission to be recorded and filed with the County Clerk.~~

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)

(Fiscal Note: None)

(Administrative Note: This amendment was approved by the Law Enforcement Committee on April 23, 2008, but mistakenly was not forwarded to the County Board.)

**ACTION:** Motion by Stewart, second Thompson, to adopt. Motion by Baker, second Thompson, to delete the last line. County Clerk Sandvick explained the rationale for deleting the secretary position. Motion carried. Roll call vote taken and passed with 24 Yes, 0 No, 4 Absent. Absent were Coyle, Browne, Hendrickson, Livingston.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes <u>  24  </u> Noes <u>    0    </u> Absent <u>    4    </u> Abstain <u>      </u>  Passed <u>    X    </u> Lost <u>      </u> Refer <u>      </u> Amend <u>    X    </u> Other <u>      </u>		
Rev. 01-15-09		

## **RESOLUTIONS**

**RESOLUTION #26-09**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE**

Subject: Land Sales

WHEREAS, the following parcels of land were advertised on March 6, 13, and 20, 2009, in accordance with Section 75.69, Wisconsin Statutes, and the highest bids received are as follows:

- \$ 200.00 PARCEL 29-08 - Lots 1 and 2, Block 3, Plat of Dedham, Section 24-47-15, Town of Superior, (TS-030-02403-01), from Broc Allen. Intended use: Building site;
- \$ 2,001.00 PARCEL 02-09 - SW1/4 Fractional Block 9, except W.C. r/w, and also Fractional Block 10, except r/w, Townsite of Superior West 43<sup>rd</sup> Street, City of Superior, (08-808-09882-00 and 08-808-09885-00), from Enbridge Energy, L.P. Intended use: Commercial;
- \$ 5,500.00 PARCEL 03-09 - Lots 303 and 305, West Bay Street, Townsite of Superior, City of Superior, (01-801-05124-01), from Gavilon Grain, LLC. Intended use: Grain elevator operations; and
- \$ 5,500.00 PARCEL 04-09 - Lots 335 and 337, West Bay Street, Townsite of Superior, City of Superior, (01-801-05128-01), from Hansen-Mueller Co. Intended use: Grain elevator operations.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors, in regular meeting assembled, authorizes the County Clerk to execute quit claim deeds on the above named properties.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)

(Fiscal Note: Increase "Profit and Loss on Land Sales Account" by \$13,201.00)

ACTION: Motion by Jaques, second Allen, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01-15-09		

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01-15-09		

**RESOLUTION #27-09**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE**

Subject: Long Range Planning Task Force for Head of the Lakes Fairgrounds

WHEREAS, Douglas County has owned and operated the Head of the Lakes Fairgrounds for approximately 100 years, and

WHEREAS, Douglas County has sustained activities and events at the fairgrounds throughout the years, funded through a variety of revenue sources, and

WHEREAS, the following activities are currently held at the fairgrounds:

- An annual fair, which includes a carnival, entertainment and 4-H programs;
- Stock car racing;
- An annual rodeo;
- Curling;
- **Douglas County Beef Association sale;** and
- Other events and activities, scheduled through the county's management group.

WHEREAS, the Douglas County Land and Development Committee recognizes that continued funding of this operation needs to be reviewed, to determine whether the benefits to the community warrant a continued financial commitment.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Land and Development Committee and establishes a task force to study the future of the Head of the Lakes Fairgrounds, with the goal to develop a long-range plan to utilize the facilities/property in a manner that will promote the best interests of the citizens of Douglas County.

BE IT FURTHER RESOLVED that the following issues (as well as others to be determined) be taken into consideration in the study:

- Economic impact of current events and activities held at the fairgrounds;
- Current financial impact of fairgrounds to Douglas County;
- Any legal obligation to continue any current activity;

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend <u>  X  </u> Other _____		
Rev. 01-15-09		

- Impact to community for loss of -
  - Traditional fair (with recommendations for 4-H programs and agriculture to continue in some other format);
  - Racing;
  - Rodeo;
  - Curling;
  - **Douglas County Beef Association sale; and**
  - Any other.
- Marketability and/or redevelopment and rezoning of property;
- Financial impact of sale of property.

BE IT STILL FURTHER RESOLVED that the Douglas County Board of Supervisors authorizes the County Board Chair to appoint a broad-based task force, composed of members who are unbiased in regard to the fairground and fairground activities, and who will be committed to serve on a task force on a long-term basis.

BE IT STILL FURTHER RESOLVED that Douglas County realizes that the task force may need some funding to undertake this study and that the Land and Development Committee will oversee funding requests.

BE IT STILL FURTHER RESOLVED that a preliminary report to submitted within one year after task force begins meeting.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)  
(Fiscal Note: Undetermined)

ACTION: Motion by Martin, second S. Baker, to adopt. Motion by Liebaert, second Quam, to amend resolution and add Douglas County Beef Association Sale. Motion carried. Brief discussion on the make-up of the task force. County may decide to advertise for persons interested in serving on the task force. Goal is to make appointments in about two months. Motion to adopt resolution, as amended, carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend <u>  X  </u> Other _____		
Rev. 01/15/09		

**RESOLUTION #28-09**  
**RESOLUTION BY THE DOUGLAS COUNTY BOARD OF SUPERVISORS**

Subject: State Petroleum Tax Opposed

WHEREAS, in the 2009-2011 budget, Governor Doyle has proposed a new tax on petroleum products in Wisconsin, and

WHEREAS, Superior/Douglas County has the only oil refinery in Wisconsin, Murphy Oil, which employs over 150 hard working men and women with good paying jobs and benefits, and

WHEREAS, Murphy Oil also invests millions of dollars each year in refinery upgrades, hiring local contractors who also employ residents of northwestern Wisconsin, and

WHEREAS, the Douglas County Board of Supervisors recognizes the importance of Murphy Oil to the economy of our area, and

WHEREAS, the competition in the neighboring state markets already puts a strain on the viability of this refinery, and

WHEREAS, the Douglas County Board of Supervisors is not convinced that the petroleum tax will not be passed on to the consumers.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors opposes the petroleum tax if it in any way jeopardizes jobs or investment in our community.

BE IT FURTHER RESOLVED that upon passage, copies of this resolution be sent to Governor Doyle, State Senator Jauch, State Representatives Milroy and Sherman.

Dated this 16<sup>th</sup> day of April, 2009.  
 (Committee Action: Unanimous)  
 (Fiscal Note: None)

ACTION: Motion by Allen, second Corbin, to adopt. Motion by Allen, second Corbin, to amend resolution and have it sponsored by the County Board. Isackson noted he will abstain from any votes on this resolution. Motion carried. David Podratz, manager of the Superior refinery, explained the various state and federal taxes the refinery collects and pays. Murphy Oil extends appreciation to the County Board for this resolution and continued support. Motion to adopt resolution, as amended, carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01/15/09		

**RESOLUTION #29-09**  
**RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: Side Letter Agreement Between Douglas County and  
 AFSCME Local 305

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Administration Committee and approve Side Letter Agreement Between Douglas County and AFSCME Local 305 regarding leave of absence for Linda Helenius as set forth in Exhibit C-4-09.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)  
 (Fiscal Note: None)

**ACTION:** Motion by Corbin, second Bergman, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01/15/09		

**RESOLUTION #30-09**  
**RESOLUTION BY THE ADMINISTRATION COMMITTEE**  
**AND SUPERVISOR FINN**

Subject: County Treasurer Appointment

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Administration Committee and Supervisor Finn and approve appointment of Linda Helenius as County Treasurer, to fill the remainder of the term vacated by retirement of County Treasurer Sandra Petzold, effective May 4, 2009.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by Corbin, second K. Johnson, to adopt. Helenius thanked the Board and Treasurer Petzold for their support. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> _____ Lost       _____ Refer      _____ Amend <u>  X  </u> _____ Other      _____  Rev. 01/15/09		

**RESOLUTION #31-09**  
**RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: Used Computer and Telephone Equipment Policy

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Administration Committee and rescind Douglas County Used Computer Equipment Policy per Resolution #163-09 **01**, and adopt the following policy:

**Disposal of Used Computer and Telephone Equipment**

It is the policy of Douglas County to make the most efficient use of its computer and telephone equipment. When new computer or telephone equipment is purchased, Information Services will make every attempt to reuse the old equipment in other departments.

When computer or telephone equipment is at the end of its lifecycle, the equipment will then be used for parts or sent out for proper recycling.

With concerns about ecological hazards of old computer equipment, HIPAA issues, and other confidential data concerns, computers at the end of lifecycle will no longer be sold, but will either be used for parts or sent out for proper recycling disposal. Exceptions to this include:

- The possible sale or trade-in of main enterprise computer equipment (e.g., AS/400 equipment, telephone switch, etc.)
- The possible trade-in of certain peripherals or devices when vendor promotions offer such discounts (e.g., some printer vendors sometimes offer trade-in promotions).

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by Allen, second Jaques, to adopt. Motion by Allen, second Thompson, to amend resolution and change #163-09 to #163-01 in first paragraph. Motion carried. Motion to adopt resolution, as amended, carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01/15/09		

**RESOLUTION #32-09**  
**RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: County Board Usage of E-Mail Policy

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Administration Committee and adopt the following policy on County Board e-mail usage:

**County Board Usage of E-Mail Policy**

This policy pertains to the use of e-mail on the part of the Douglas County Board Supervisors.

Because e-mail communications are considered a part of public record, it is necessary for County Board Supervisors who use e-mail for County business to ensure that their communications are saved in an archive format as part of public record.

Douglas County, in conjunction with the City of Superior, has the ability to create e-mail accounts for County Board Supervisors and archives all e-mails that are sent to and received from those accounts.

County Board Supervisors who use e-mail for County business are asked to request an e-mail account from Information Services. Once that account is established, it must be used for all official County-business e-mails. County Board Supervisors who do not use e-mail for any County business or County purpose are not obligated to have an e-mail account.

Information Services will provide instructions for Supervisors to access their e-mail with an easy-to-use Internet-based interface.

Supervisors should be aware that electronic mail messages sent using County-provided e-mail services are not private communications and that all e-mail messages are the property of Douglas County. Douglas County reserves the right to access, review and disclose all e-mail messages. Douglas County Supervisors should regard all e-mail messages as non-private communications that may be viewed by others.

County e-mail is to be used in a business-like manner at all times. Supervisors (as well as County employees) are expected to communicate in a professional manner that will reflect positively on them and Douglas County.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01/15/09		

Supervisors should keep their e-mail account user name and password confidential.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)  
 (Fiscal Note: None)

**ACTION:** Motion by Quam, second Corbin, to adopt. Lengthy discussion on conducting county business via e-mail. Koszarek and Corporation Counsel Felker explained the legal implications with e-mail. Directory info sheet going out soon will include the e-mail options. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn	X	
2. Browne		
3. O'Brien, John	X	
4. Isackson	X	
5. Baker, Nick	X	
6. Baker, Steven	X	
7. Livingston		
8. Martin	X	
9. Prettie	X	
10. Robinson	X	
11. Coyle		
12. Jaques	X	
13. Quam	X	
14. O'Brien, James	X	
15. McKenzie	X	
16. Sweeney	X	
17. Nye	X	
18. Allen	X	
19. Ryan	X	
20. Hendrickson		
21. Johnson, Kay	X	
22. Thompson	X	
23. Corbin	X	
24. Liebaert	X	
25. Conley	X	
26. Johnson, Carol	X	
27. Stewart	X	
28. Bergman	X	
Roll: Ayes <u>  24  </u> Noes <u>    0    </u> Absent <u>    4    </u> Abstain <u>      </u>  Passed <u>    X    </u> Lost <u>      </u> Refer <u>      </u> Amend <u>      </u> Other <u>      </u>		
Rev. 01/15/09		

**RESOLUTION #33-09**  
**RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: Budgetary Transfers

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Administration Committee and approve the following budgetary transfers:

- (1) Capital Projects: \$1,982.50 (J.E.#148791 for architect bills relating to Gov't Center 2<sup>nd</sup> floor build-out);
- (2) Land & Development \$5,100.00 (J.E.#148792 for Town of Superior rescue equipment);
- (3) Surveyor \$7,350.00 (J.E. #148793 for corner maintenance);
- (4) Forestry \$3,380.00 (J.E. #148900 for surveying costs);
- (5) Forestry \$9,150.00 (J.E. #148901 for forest sign purchases);
- (6) Forestry \$77,317.41 (J.E.#48902 for cold storage building costs); and
- (7) Sheriff \$20,475.83 (J.E. #148903 for five mobile radios for new squads).

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)

(Fiscal Note: (1) Reduce capital projects fund balance by \$1,982.50 and increase contracted services by same; (2) Reduce Land & Development reserve by \$5,100.00 and increase grants and contributions by the same; (3) Reduce Retained Fees reserve by \$7,350.00 and increase contracted services by same; (4) Reduce Forestry Surveying reserve by \$3,380 and increase contracted services by same.; (5) Reduce Forestry Sign reserve by \$9,150.00 and increase operating supplies by same; (6) Reduce cold storage building reserve by \$77,317.41 and increase fixed assets by the same; and (7) Reduce 08 capital projects reserve by \$20,475.83 and increase communication equipment by the same.

**ACTION:** Motion by Corbin, second Robinson, to adopt. Discussion. Roll call vote taken and passed with 24 Yes, 0 No, 4 Absent. Absent were Coyle, Livingston, Hendrickson, Browne.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker, Nick		
6. Baker, Steven		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Coyle		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Nye		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Conley		
26. Johnson, Carol		
27. Stewart		
28. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 01/15/09		

**RESOLUTION #34-09  
RESOLUTION BY THE FOREST, PARKS AND  
RECREATION COMMITTEE**

Subject: DNR Grant Programs Participation Authorized

WHEREAS, Douglas County is interested in maintaining, acquiring, insuring, or developing lands for public outdoor motorized trail use, and

WHEREAS, said public motorized trails are eligible for funds under Section 23.09(26) (snowmobile) or Section 23.33 (all-terrain vehicle), of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Forest, Parks and Recreation Committee and approves Douglas County's participation for funds under Section 23.09(26) or Section 23.33 of the Wisconsin Statutes, for such eligible maintenance, acquisition, insurance, rehabilitation, and/or development costs.

BE IT FURTHER RESOLVED that Mark Schroeder, Douglas County Forestry Department, be authorized to act on behalf of Douglas County as signatory on all grant applications and related documents submitted to the State of Wisconsin Department of Natural Resources for any financial aid that may be available, and to take necessary action to undertake, direct and complete any approved projects.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by Robinson, second Bergman, to adopt. Motion carried.

ACTION: Motion by Martin, second McKenzie, to allow resolution not on agenda. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn	X	
2. Browne		
3. O'Brien, John	X	
4. Isackson	X	
5. Baker, Nick	X	
6. Baker, Steven	X	
7. Livingston		
8. Martin	X	
9. Prettie	X	
10. Robinson	X	
11. Coyle		
12. Jaques	X	
13. Quam	X	
14. O'Brien, James	X	
15. McKenzie	X	
16. Sweeney		X
17. Nye	X	
18. Allen	X	
19. Ryan	X	
20. Hendrickson		
21. Johnson, Kay	X	
22. Thompson	X	
23. Corbin	X	
24. Liebaert	X	
25. Conley	X	
26. Johnson, Carol	X	
27. Stewart	X	
28. Bergman	X	
Roll: Ayes <u>  23  </u> Noes <u>   1  </u> Absent <u>   4  </u> Abstain <u>    </u>  Passed <u>   X  </u> Lost <u>    </u> Refer <u>    </u> Amend <u>   X  </u> Other <u>    </u>		
Rev. 01/15/09		

**RESOLUTION #35-09**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE AND SUPERVISOR CORBIN**

Subject: Purchase and Installation of Gate **and Fencing** at Head of the Lakes Fairgrounds Race Track Authorized

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Land and Development Committee and authorize purchase and installation of gate **and fencing** at Head of the Lakes Fairgrounds race track at a cost not to exceed \$24,000.00 funded through the fairgrounds surcharge account.

Dated this 16<sup>th</sup> day of April, 2009.

(Committee Action: Unanimous)

(Fiscal Note: Decrease fairgrounds surcharge account by \$24,000.00)

**ACTION:** Motion by Allen, second Corbin, to adopt. Discussion followed on resolutions, such as this one, not passed through the Administration Committee. Balance in the account is about \$74,000. Motion by Jaques, second Thompson, to amend resolution and add “fencing”. Motion carried. Extensive discussion on not adhering to the established procedure due to time constraints, when other committees have been forced to go the correct route regardless of time factors. Liebaert stated he agrees with the time factor exception, but it has to be applied fairly for all committees. Roll call taken and passed with 23 Yes, 1 No, 4 Absent. Voting no was Sweeney. Absent were Hendrickson, Coyle, Browne, Livingston.

**COUNTY ADMINISTRATOR REPORT:** Written report distributed. Koszarek briefly explained the recent situation in the D.A.'s Office, and indicated a third party will be involved to assist with resolution of issues. Agreement with state on rental rate for Government Center office space will not be known until after final bids are in because of timing of State Building Commission meeting.

**COUNTY BOARD CHAIR REPORT AND APPOINTMENTS:** Certificate of Appreciation to Treasurer Sandy Petzold can not be presented because she left meeting. Advertised vacancy for Supervisor S. Baker's district, but no applications to date. S. Baker can remain on the Board until replacement is found. Douglas County awarded \$490,000 grant for Parkland Industrial Park; CDBG housing program \$598,000 grant approval received. Zoning Administrator Rannenberg will be local contact for CDBG housing program. County Board members encouraged to spread the word to businesses, non-profits, and government units, regarding availability of CEP's summer youth programs and on-the-job training program. Deadline for CEP program applications has been moved to May 1<sup>st</sup>. Executive Committee meeting in early May. Submit any agenda items to Chair Finn.

The following appointments were recommended: **Civil Service Commission** - Re-appoint Robert V. Marcuk (2014); **Zoning Board of Adjustment** - Re-appoint Larry Luostari (2012) and Bob Brown (2012); **Energy Committee** - James A. Peck, Manager-Strategic Accounts, 30 West Superior St., Duluth MN 55802, (218)722-5642 Ext 3376, to replace Bill Fennessey. Motion by Quam, second McKenzie, to approve appointments. Motion carried.

### **COMMITTEE REPORTS**

Robinson reported on his attendance at Wisconsin Forestry Association meeting.

Liebaert reported on Forest, Parks and Recreation Committee's annual forestry/loggers quorum held yesterday at Solon Springs. Good discussion and relationship building with logging community.

K. Johnson reported Highway Committee met and included lengthy discussion on ATV use of county roads. Will keep County Board posted on progress of those discussions.

McKenzie reported on Land Conservation Committee meeting and grant partnership with UW-S. June 26<sup>th</sup> is Conservation Observance Day celebration at Liebaert's farm, will recognize Mark and Cora Liebaert as recipients of Wisconsin's Annual Farmer of the Year award.

C. Johnson reported April 20, 7 p.m., is Comprehensive Planning Committee's Open House at Solon Springs Community Center. Next committee meeting is May 12, 6 p.m.

**YOUTH REPRESENTATIVE REPORTS:** Geissler reported on teacher exchange program with Thailand Thai teachers now here at Superior High School and Solon Springs. It has been a great experience for the students as well.

**APPROVAL OF BILLS AND CLAIMS:** Motion by Stewart, second Corbin, to approve. Motion carried.

**ADJOURNMENT:** Motion by Stewart, second Allen, to adjourn. Motion carried. Adjourned at 7:56 p.m. Next regularly scheduled meeting - Thursday, May 21, 2009.

Submitted by,  
Susan T. Sandvick  
Douglas County Clerk