

**PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS
ANNUAL BUDGET MEETING
Tuesday, October 31, 2006 - 9:00 a.m., Board Room, 2nd Floor, Government Center
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Vice Chairperson Keith Allen.

Pledge of Allegiance recited.

Roll call taken by County Clerk Susan T. Sandvick. There were 21 present, 7 absent. Absent and excused were Tom Stewart, Jack Sweeney, Dean Miller, Mark Liebaert (arrived 9:09 a.m.). Absent were Adam Ritscher, James O'Brien (arrived 10:30 a.m.), Woody Budnick (arrived 9:07 a.m.).

PUBLIC INPUT

No members of the public asked to speak on budget items.

RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Isackson		
5. Baker		
6. Ritscher		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Jaques		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Sweeney		
17. Egan		
18. Allen		
19. Miller		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Corbin		
24. Liebaert		
25. Budnick		
26. Johnson, Carol		
27. Stewart		
28. Graven		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 09-21-06		

RESOLUTION #93-06
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Transportation Services Grant

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to annually grant financial aid to counties for the purposes of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS, each grant must be matched with a local share of not less than 20% times the amount of the grant which is \$105,192.00, and

WHEREAS, this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors on this 31st day of October, 2006, authorizes the Aging Resource Center to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2006 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that Department and also authorizes the obligation of county funds in the amount of \$21,115.00.00 in order to provide the required local match of \$21,038.00.

BE IT FURTHER RESOLVED that the Douglas County Board of Supervisors authorizes the Aging Resource Center to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Douglas County.

Dated this 31st day of October, 2006.

(Committee Action: Unanimous)

ACTION: Motion by Martin, second Corbin, to adopt. Motion carried.

Roll Call		
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1. Finn		
2. Browne		
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Rev. 09-21-06		

RESOLUTION #94-06
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: New Positions and Reclassifications

RESOLVED, that the Douglas County Board of Supervisors accepts the recommendations of the Administration Committee and approves the following new positions and reclassifications for 2007:

- (1) Department: Administration
 Position: Human Resource Specialist
 Request: Human Resource Specialist from B-22 (1950 hrs) to Human Resource Manager C52 (2080 hrs)

 Cost: Within budget
 Committee Action: Unanimous

- (2) Department: Administration
 Position: Human Resource Specialist
 Request: Human Resource Specialist from B-22 (1950 hrs) to Human Resource Analyst B-31 (1950 hrs)

 Cost: \$880.00
 Committee Action: 8 - 3 - 0

- (3) Department: District Attorney
 Position: Victim Witness Specialist
 Request: Victim Witness Specialist from B-22 to Victim Witness Coordinator B-31, Step 4.

 Cost: \$714.00 (\$300 after state reimbursement)
 Committee Action: Unanimous

- (4) Department: Emergency Management
 Position: Office Specialist IV
 Request: Office Specialist IV with deputy stipend

 Cost: \$4,219.00
 Committee Action: Unanimous

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Rev. 09-21-06		

- (5) Department: Emergency Management
 Position: Communication Center Supervisor
 Request: Reclassify from B-31 to B-32 - Restore sick leave balance
 Cost: \$2,242.00 salary; \$1,330.00 sick leave
 Committee Action: Unanimous
- (6) Department: Forestry
 Position: (6) Seasonal Park Workers
 Request: Salary increase from \$7 hourly to \$7.50 hourly
 Cost: \$2,797.00
 Committee Action: Unanimous
- (7) Department: Forestry
 Position: (2) Seasonal Lead Park Workers
 Request: Salary increase from \$9.00 hourly to \$9.50 hourly
 Cost: \$901.00
 Committee Action: Unanimous
- (8) Department: Health & Human Services
 Position: Administrative Assistant
 Request: Reclassify from B-23 to B-31
 Cost: None
 Committee Action: Unanimous
- (9) Department: Health & Human Services
 Position: Clerical reclassification
 Request: Reclassify (5) Office Specialist II's to Office Specialist III's
 Cost: \$6,626.00
 Committee Action: Unanimous
- (10) Department: Treasurer
 Position: Account Specialist II
 Request: New position - Part-time 20 hrs
 Cost: \$17,800.00
 Committee Action: Unanimous

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Rev. 09-21-06		

(11) Department: Zoning
 Position: Zoning Administrator
 Request: Reclassify from C-52 to D-61
 Cost: \$1,657
 Committee Action: Unanimous (1 abstention)

Dated this 31st day of October, 2006.

(Committee Action: As individually indicated above)
 (Fiscal Note: As individually indicated above)

ACTION: Motion by C. Johnson, second Corbin, to adopt. Motion carried.

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Rev. 09-21-06		

RESOLUTION #95-06
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Designation of Banking Depositories

RESOLVED that the following banking institutions:

- M & I Bank
- National Bank of Commerce in Superior and Solon Springs
- F & M Bank
- Community Bank
- Security State Bank
- State Investment Pool
- Chippewa Valley Bank

of the State of Wisconsin, qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action, as public depositories for all public monies coming into the hands of the Treasurer of the County of Douglas, State of Wisconsin.

BE IT FURTHER RESOLVED that withdrawal of disbursements from any one of the above-named depositories shall be by order check or wire transfer as provided in Section 66.0607(3) of the Wisconsin Statutes and that in accordance therewith all order checks shall be signed by the following persons:

Susan T. Sandvick, County Clerk, or
Cheryl L. Westman, Deputy County Clerk

and

Sandra J. Petzold, Treasurer, or
Linda R. Helenius, Deputy Treasurer

and shall be so honored.

BE IT STILL FURTHER RESOLVED that there will be a limit of \$5,000,000 of County of Douglas funds in any depository, with the exception of the State Investment Pool, or banking institutions offering full insurance and/or collateralization at any one point in time and that funds can be deposited in money markets, checking accounts, U.S. Treasury Notes, U. S. Treasury Bills, Treasury Bonds, Re-purchasable agreements, Federal Home Loan Bank Bonds, and Certificates of Deposit.

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Rev. 09-21-06		

BE IT STILL FURTHER RESOLVED that all financial institutions desiring to serve as public depositories for the County of Douglas must provide the following information on a quarterly basis: the profit record for the most recent quarter and a copy of the annual report; and the County of Douglas will determine the propriety of depositing money in each institution on a quarterly basis.

BE IT STILL FURTHER RESOLVED that Douglas County also maintains the following bank accounts, with authorized signatories listed:

- (1) One checking and one money market account at National Bank of Commerce for Clerk of Courts; Joan E. Osty and Gloria Soyring, authorized signatories;
- (2) Douglas County Rural Housing Authority account at Superior Community Credit Union; Steve Rannenberg, Keith Wiley, Carol Johnson and Diane Zimmerman, authorized signatories;
- (3) Jail Inmate account at National Bank of Commerce; Mollie Wickersham, Fred Linder, Angel Swanson, Julie Ruikka, Marilyn Kizlik, Paulette Alseth, Russ Milroy, Tyler Edwards, and Lona Sullivan, authorized signatories;
- (4) Checking account at First National Bank for Register of Deeds; Kathy F. Hanson and Debora A. Prigge, authorized signatories;
- (5) Foster Parent Dinner account checking at M&I; Brian Lundberg, Rhoda Nagorski, Candy Anderson, authorized signatories.

BE IT STILL FURTHER RESOLVED that a certified copy of this resolution shall be delivered to each of the above-named depositories and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

Dated this 31st day of October, 2006.
 (Committee Action: Unanimous)
 (Fiscal Note: None)

ACTION: Motion by Hendrickson, second Thompson, to adopt. Motion carried.

REVIEW OF 2007 DOUGLAS COUNTY BUDGET

County Administrator Koszarek summarized the various components of the budget, emphasizing the development and approval process for departmental budget proposals. Tax freeze still exists at 2%, which affects the operating budget. The 2% increase over the 2006 levy of \$12,789,167 is \$255,783, and when added to a Debt Service increase of \$68,770, the 2007 maximum levy figures to \$13,113,720. Brief discussion followed on the net growth impact on the freeze. While reviewing allowable uses of revenues from forestry, sales tax, and interest, and the various reserve fund balances, Koszarek noted the county hesitates to use the reserve funds unless absolutely necessary. Asked about road improvements and bonding, Doucette explained the two different freezes the county must adhere to: The 2% levy freeze and the 1993 tax rate freeze, and how they impact the county's ability to bond. The unreserved fund balances are doing fine. Last year's tax rate was 4.55 and the 2006-2007 proposed tax rate is 4.28. The 2007 budget includes service cuts in Health and Human Services and Sheriff's Department. Discussion followed on the reserve funds. Total in unreserved, undesignated funds is close to \$7,000,000. 2008 projections might include more significant cuts in services. Departments that most heavily affect the levy include Health and Human Services, Sheriff and Jail, and Highway. If cuts need to be made in 2008, they will most likely be non-mandated services. In terms of training, it was suggested that the county look to more videoconferencing to save on travel. Koszarek noted that departmental training budgets have consistently gone down, but emphasized the need to continue necessary training programs. A budget strategy for 2008 and beyond was briefly reviewed. The county's unfunded pension liability went down a little last year, and this may continue depending on available funds. Brief discussion.

County Board of Supervisors:

\$235,251 Total Expenses; Other Revenues Zero; \$235,251 Net Cost; \$235,251 Tax Levy.

Motion by Finn, second Hendrickson, to adopt. Motion carried.

Administration:

\$374,464 Total Expenses; \$64,000 Other Revenues; \$310,464 Net Cost; \$310,464 Tax Levy.

Motion by Thompson, second Egan, to adopt. Motion carried.

Clerk of Courts:

\$676,888 Total Expenses; \$503,470 Other Revenues; \$173,418 Net Cost; \$173,418 Tax Levy. Motion by McKenzie, second Corbin, to adopt. Motion carried.

Circuit Court I:

\$68,941 Total Expenses; Other Revenues Zero; \$68,941 Net Cost; \$68,941 Tax Levy.

Motion by K. Johnson, second Quam, to adopt. Motion carried.

Circuit Court II:

\$66,679 Total Expenses; Other Revenues Zero; \$66,679 Net Cost; \$66,679 Tax Levy.

Motion by Robinson, second Corbin, to adopt. Brief discussion followed on court-related costs in the Sheriff's budget as opposed to the courts budgets. Motion carried.

Court Commissioner:

\$175,766 Total Expenses; \$83,870 Other Revenues; \$91,896 Net Cost; \$91,896 Tax Levy.

Motion by Corbin, second Hendrickson, to adopt. A fairly high percentage of these revenues come through Child Support. Motion carried.

District Attorney:

\$308,365 Total Expenses; \$55,200 Other Revenues; \$253,165 Net Cost; \$253,165 Tax Levy.

Motion by Robinson, second K. Johnson, to adopt. Motion carried.

Corporation Counsel:

\$222,888 Total Expenses; \$137,200 Other Revenues; \$85,688 Net Cost; \$85,688 Tax Levy. Motion by Quam, second Jaques, to adopt. Revenues also come from Child Support. Motion carried.

Register of Deeds:

\$365,692 Total Expenses; \$268,225 Other Revenues; \$97,467 Net Cost; \$97,467 Tax Levy. Motion by Corbin, second Hendrickson, to adopt. Motion carried.

Zoning and Land Information:

\$603,936 Total Expenses; \$303,668 Other Revenues; \$300,268 Net Cost; \$300,268 Tax Levy. Motion by McKenzie, second Corbin, to adopt. Brief discussion on Rural Housing's two loan programs. Motion carried.

County Clerk:

\$340,824 Total Expenses; \$76,020 Other Revenues; \$264,804 Net Cost; \$264,804 Tax Levy. Motion by Jaques, second Thompson, to adopt. Motion carried.

County Treasurer:

\$378,209 Total Expenses; \$47,725 Other Revenues; \$330,484 Net Cost; \$330,484 Tax Levy. Motion by Livingston, second Egan, to adopt. Motion carried.

Sheriff:

\$3,595,607 Total Expenses; \$496,984 Other Revenues; \$3,098,623 Net Cost; \$3,098,623 Tax Levy. Motion by Robinson, second McKenzie, to adopt. Rescue Squad funding of \$17,000 will come from the 2006 contingency fund for just one year. Motion carried.

Jail:

\$4,911,976 Total Expenses; \$1,901,400 Other Revenues; \$3,010,576 Net Cost; \$3,010,576 Tax Levy. Motion by Thompson, second Robinson, to adopt. Motion carried.

Finance:

\$577,395 Total Expenses; \$191,446 Other Revenues; \$385,949 Net Cost; \$385,949 Tax Levy. Motion by Jaques, second Corbin, to adopt. Motion carried.

Recycling:

\$268,362 Total Expenses; \$159,950 Other Revenues; \$108,412 Net Cost; \$98,412 Tax Levy. Motion by Hendrickson, second Corbin, to adopt. Motion carried.

Veterans Administration:

\$186,909 Total Expenses; \$21,520 Other Revenues; \$165,389 Net Cost; \$165,389 Tax Levy. Motion by Quam, second Robinson, to adopt. Motion carried.

Extension Office:

\$277,871 Total Expenses; \$11,750 Other Revenues; \$266,121 Net Cost; \$266,121 Tax Levy. Motion by Browne, second Martin, to adopt. Brief discussion on 2006 and 2007 difference in intergovernmental revenues. Doucette explained it is most likely due to grants. Motion carried.

Emergency Management:

\$319,502 Total Expenses; \$57,100 Other Revenues; \$262,402 Net Cost; \$262,402 Tax Levy. Motion by McKenzie, second Corbin, to adopt. Motion carried.

Communication Center:

\$862,289 Total Expenses; Other Revenues Zero; \$862,289 Net Cost; \$862,289 Tax Levy. Motion by Livingston, second Hendrickson, to adopt. Motion carried.

Medical Examiner:

\$121,564 Total Expenses; \$17,550 Other Revenues; \$104,014 Net Cost; \$104,014 Tax Levy. Motion by Robinson, second Corbin, to adopt. Motion carried.

Buildings and Grounds:

\$567,594 Total Expenses; \$174,000 Other Revenues; \$393,594 Net Cost; \$393,594 Tax Levy. Motion by Livingston, second Corbin, to adopt. Asked if there are plans to hire a full time department manager, Koszarek responded that because the present arrangement is working well, there are no immediate hiring plans. Energy Committee is working on several energy cost savings ideas that will go to Buildings and Grounds Committee. Motion carried.

Probate:

\$147,799 Total Expenses; \$50,500 Other Revenues; \$97,299 Net Cost; \$97,299 Tax Levy. Motion by Martin, second Jaques, to adopt. Motion carried.

Surveyor:

\$47,955 Total Expenses; \$2,000 Other Revenues; \$45,955 Net Cost; \$45,955 Tax Levy. Motion by Thompson, second Corbin, to adopt. Motion carried.

Land Committee/Developmental:

\$413,296 Total Expenses; \$266,900 Other Revenues; \$146,396 Net Cost; Tax Levy Zero. Motion by Egan, second Quam, to adopt. Motion carried.

Non-Departmental Taxes:

(\$779,259) Total Expenses; (\$245,000) Other Revenues; (\$534,259) Net Cost; (\$634,259) Tax Levy. Motion by Jaques, second Corbin, to adopt. Doucette explained the need to reduce the Superior Public Library budget by \$11,232, as the figure was received after Administration Committee's budget sessions. The Library's allocation will be \$292,796. She recommended the \$11,232 be moved to the contingency fund. It was noted there is a downward cycle in library budgets by the state and this trickles on down to the local levels, with loss of services. McKenzie would like the \$11,232 to stay in the Public Library allocation in light of reduced state allocations. Discussion followed on keeping the money in contingency. Motion by Liebaert, second Egan, to amend Non-Departmental Taxes budget by reduction to Superior Public Library allocation of \$11,232, and move it to contingency fund. Motion carried. Motion to adopt Non-Departmental Taxes budget as amended, carried.

Human Services:

\$19,817,065 Total Expenses; \$17,242,348 Other Revenues; \$2,574,717 Net Cost; \$2,399,717 Tax Levy. Motion by Conley, second Jaques, to adopt. Motion carried.

Health:

\$2,502,679 Total Expenses; \$1,426,464 Other Revenues; \$1,076,215 Net Cost; \$1,076,215 Tax Levy. Motion by Jaques, second Hendrickson, to adopt. Motion carried.

Child Support:

\$1,056,946 Total Expenses; \$866,331 Other Revenues; \$190,615 Net Cost; \$190,615 Tax Levy. Motion by Egan, second Corbin, to adopt. Motion carried.

Aging Resources:

\$585,151 Total Expenses; \$397,044 Other Revenues; \$188,107 Net Cost; \$188,107 Tax

Levy Motion by Quam, second Martin, to adopt. Motion carried.

Forestry:

\$1,774,778 Total Expenses; \$1,774,778 Other Revenues; Net Cost Zero. Tax Levy Zero. Motion by Liebaert, second Corbin, to adopt. Motion carried.

Highway:

\$6,141,116 Total Expenses; \$3,030,749 Other Revenues; \$3,110,367 Net Cost; \$3,110,367 Tax Levy. Motion by K. Johnson, second Corbin, to adopt. Lengthy discussion debated the issues surrounding availability of bottled drinking water for employees at the various county highway maintenance facilities. It was agreed micro-managing a department is not advisable, and the decision should be an administrative one not to be decided at this meeting. Motion carried.

Central Supply:

\$221,069 Total Expenses; \$221,069 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by Egan, second Jaques, to adopt. Motion carried.

Worker's Compensation:

\$478,948 Total Expenses; \$478,948 Other Revenues; Net Cost Zero. Tax Levy Zero. Motion by Martin, second McKenzie, to adopt. Motion carried.

Information Services:

\$772,074 Total Expenses; \$772,074 Other Revenues; Net Cost Zero. Tax Levy Zero. Motion by Corbin, second Jaques, to adopt. Motion carried.

Health Insurance:

\$4,340,810 Total Expenses; \$4,340,810 Other Revenues; Net Cost Zero. Tax Levy Zero. Motion by Livingston, second Corbin, to adopt. Motion carried.

Land Records:

\$227,504 Total Expenses; \$114,281 Other Revenues; \$113,223 Net Cost; \$113,223 Tax Levy. Motion by Robinson, second McKenzie, to adopt. Motion carried.

Debt Service:

\$3,104,894 Total Expenses; \$243,115 Other Revenues; \$2,861,779 Net Cost; \$2,861,779 Tax Levy. Motion by Egan, second Hendrickson, to adopt. Motion carried.

Direct Tax Relief (Excluding Sales Tax):

Total Expenses Zero; \$4,239,232 Other Revenues; (\$4,239,232) Net Cost; (\$4,239,232) Tax Levy. Motion by Jaques, second Corbin, to adopt. Motion carried.

Sales Tax:

Total Expenses Zero; \$3,022,000 Other Revenues; (\$3,022,000) Net Cost; (\$3,022,000) Tax Levy. Motion by Jaques, second Hendrickson, to adopt. Motion carried.

2007 BUDGET RESOLUTIONS

Roll Call		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend <input checked="" type="checkbox"/> _____ Other _____		
Rev. 09-21-06		

RESOLUTION #96-06
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Special Charges Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of ~~\$416,020.00~~ **404,788.00** as apportioned on taxable property in Douglas County for the year 2006, for the purpose of paying special charges in 2007, as follows:

Recycling/Solid Waste Management	\$ 83,492.00
County Aid to Bridges	28,500.00
Superior Library	292,796 304,028.00

Total 2006 Special Charges **404,788** \$ ~~416,020.00~~

Dated this 31st of October, 2006.

(Committee Action: Unanimous)

ACTION: Motion by Egan, second Corbin, to adopt. Motion by Hendrickson, second Corbin, to amend budget reducing Superior Public Library to \$292,796, and Total 2006 Special Charges to \$404,788. Motion carried. Motion to adopt resolution as amended, carried.

RESOLUTION #97-06
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: General Property Tax Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$13,113,680.00 (~~\$416,020.00~~ **404,788.00** for special charges; ~~\$12,697,660.00~~ **12,708,892.00** for all other taxes) as apportioned on taxable property in Douglas County for the year 2006, for the purpose of paying general property taxes in 2007.

Dated this 31st day of October, 2006.

(Committee Action: Unanimous)

ACTION: Motion by Hendrickson, second Corbin, to amend resolution changing special charges to \$404,788, and all other taxes to \$12,708,892. Motion carried. Motion to adopt resolution as amended, carried.

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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <input checked="" type="checkbox"/> _____ Lost <input type="checkbox"/> _____ Refer <input type="checkbox"/> _____ Amend <input checked="" type="checkbox"/> _____ Other <input type="checkbox"/> _____		
Rev. 09-21-06		

RESOLUTION #98-06
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Budget for 2007

RESOLVED that the Douglas County Board of Supervisors approve the sum of \$56,359,797.00 (\$56,136,662.00 for operating expenditures; \$223,135.00 for capital outlay) as the budget for all departments for the year 2007.

Dated this 31st day of October, 2006.

(Committee Action: Unanimous)

ACTION: Motion by Corbin, second Jaques, to adopt. Motion carried.

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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 09-21-06		

SUCH OTHER MATTERS AS AUTHORIZED UNDER THE WISCONSIN STATUTES

Y-Camp Public Meetings: A letter from Jim James, YMCA Board, was read, announcing meetings November 8 in Lake Nebagamon, November 9 at Superior Public Library and November 14 at YMCA, to hear public input on potential sale or master plan for the Y-Camp.

ADJOURNMENT: Motion by Finn, second Jaques, to adjourn. Motion carried. Meeting adjourned at 10:35 a.m. Next regularly scheduled meeting - Thursday, November 16, 2006.

Submitted by,

Susan T. Sandvick
Douglas County Clerk