

PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS
ANNUAL BUDGET MEETING
Tuesday, October 26, 2004 - 9:00 a.m., Board Room, 2nd Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chairman Douglas Finn.

Pledge of Allegiance recited.

Roll call taken by County Clerk Susan T. Sandvick. There were 19 present, 9 absent. Arriving late were Nick Baker (9:05 a.m.), Lew Martin (9:15 a.m.), Mark Liebaert (9:20 a.m.). Absent/excused were Bill Eckman, Karen Livingston, David Conley, Joseph Tribbey, Keith Allen, Patricia Ryan, Susan Hendrickson, W. Johnson, Jan Jensen.

PUBLIC INPUT

The Chair invited citizens wishing to address the Board on agenda budget items to do so at this time. One citizen address the board. Steve Trainor, Town of Wascott, stated his only concern is that the level of county services remains the same throughout the county.

PRESENTATION BY COUNTY ADMINISTRATOR: Koszarek presented information taken from the budget sessions of the Administration Committee. This budget is fairly fluid, and Koszarek noted there have been some changes that have evolved. He explained the budget process for this year. Administration Committee recommended an additional reduction of \$100,000, represented by the following: \$50,000 increase in forestry allocation, \$25,000 increase in Health & Human Services Medicaid funding, \$5,000 decrease in Extension, \$10,000 decrease in Buildings and Grounds, and \$10,000 decrease in Communication Center. The addition of \$24,793 in state computer aid and health insurance decrease of \$100,198, help bring down the levy. In 2003, Douglas County ranked 34th lowest in tax rate. In 2004, 27th - 30th. Douglas County still ranks near the bottom third of the state in tax rate. 2004 tax rate was 4.89%, and the recommendation for 2005 is 4.68%. Departmental budgets were briefly reviewed. Overall tax rate is decreasing 4.3% (city decreasing 5.9%, villages tax rate decreasing 5.5%, and towns tax rate decreasing 2.0%). Brief discussion followed.

RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Baker		
6. Eckman		
7. Livingston		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Tribbey		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hendrickson		
21. Johnson, Kay		
22. Thompson		
23. Johnson, Wes		
24. Liebaert		
25. Budnick		
26. Johnson, Carol		
27. Stewart		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #84-04
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Transportation Services Grant

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to annually grant financial aid to counties for the purposes of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS, each grant must be matched with a local share of not less than 20% times the amount of the grant which is \$72,002.00, and

WHEREAS, this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors on this 26th day of October, 2004, authorizes the Aging Resource Center to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2004 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that Department and also authorizes the obligation of county funds in the amount of \$20,500.00 in order to provide the required local match of \$14,400.00.

BE IT FURTHER RESOLVED that the Douglas County Board of Supervisors authorizes the Aging Resource Center to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Douglas County.

Dated this 26th day of October, 2004.

(Committee Action: Unanimous)

ACTION: Motion by Egan, second Quam, to adopt. Motion carried.

Roll Call		
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1. Finn		
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21. Johnson, Kay		
22. Thompson		
23. Johnson, Wes		
24. Liebaert		
25. Budnick		
26. Johnson, Carol		
27. Stewart		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #85-04
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: New Positions and Reclassifications

RESOLVED, that the Douglas County Board of Supervisors accepts the recommendations of the Administration Committee and approves the following new positions and reclassifications for 2005:

- (1) Department: Child Support
 Position: Deputy Child Support Administrator
 Request: New position
 Cost: \$6,052 annual (\$3,994 state funding and \$2,058 General Fund)
 Committee Action: Unanimous

- (2) Department: County Clerk
 Position: Office Specialist II
 Request: Reclassify Office Specialist II, Grade 3, Step 2 to Office Specialist III, Grade 4, Step 1
 Cost: \$819
 Committee Action: Unanimous

- (3) Department: County Clerk
 Position: Office Specialist IV
 Request: Reclassify Office Specialist IV to Office Specialist III
 Cost: None; savings
 Committee Action: Unanimous

- (4) Department: Health & Human Services
 Position: Account Specialist II
 Request: Reclassify Account Specialist II, Grade 4, Step 6 to Economic Support Specialist, Grade 5, Step 5
 Cost: \$838.50
 Committee Action: Unanimous

- (5) Department: District Attorney
 Position: Victim Witness Coordinator
 Request: Reallocate from 1 full time to .9 of a position

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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

Cost: \$0.00
 Committee Action: Unanimous

(6) Department: District Attorney
 Position: Victim Witness Specialist
 Request: Reallocate from .8 to .9 of a position

Cost: \$0.00
 Committee Action: Unanimous

Dated this 26th day of October, 2004.

(Committee Action: As indicated above)
 (Fiscal Note: As individually indicated above)

ACTION: Motion by Shepard, second McKenzie, to adopt. Motion carried.

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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #86-04
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Designation of Banking Depositories

RESOLVED that the following banking institutions:

- M & I Bank
- National Bank of Commerce in Superior and Solon Springs
- F & M Bank
- Community Bank
- Security State Bank
- State Investment Pool
- Chippewa Valley Bank

of the State of Wisconsin, qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action, as public depositories for all public monies coming into the hands of the Treasurer of the County of Douglas, State of Wisconsin.

BE IT FURTHER RESOLVED that withdrawal of disbursements from any one of the above-named depositories shall be by order check or wire transfer as provided in Section 66.042 of the Wisconsin Statutes and that in accordance therewith all order checks shall be signed by the following persons:

Susan T. Sandvick, County Clerk, or
 Rosanne Hoffren, Deputy County Clerk

and

Sandra J. Petzold, Treasurer, or
 Cindy Michalski, Deputy Treasurer

and shall be so honored.

BE IT STILL FURTHER RESOLVED that there will be a limit of \$5,000,000 of County of Douglas funds in any depository at any one point in time and that funds can be deposited in money markets, checking accounts, U.S. Treasury Notes, U. S. Treasury Bills, Re-purchasable agreements, Federal Home Loan Bank Bonds, and Certificates of Deposit.

BE IT STILL FURTHER RESOLVED that all financial institutions desiring to serve as public depositories for the County of Douglas must provide the following information on a quarterly basis: the profit record

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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

for the most recent quarter and a copy of the annual report; and the County of Douglas will determine the propriety of depositing money in each institution on a quarterly basis.

BE IT STILL FURTHER RESOLVED that Douglas County also maintains the following bank accounts, with authorized signatories listed:

- (1) One checking and one money market account at National Bank of Commerce for Clerk of Courts; Joan E. Osty and Gloria Soyryng, authorized signatories;
- (2) Douglas County Rural Housing Authority account at Superior Community Credit Union; Steve Rannenberg, Keith Wiley, Carol Johnson and Diane Zimmerman, authorized signatories;
- (3) Huber account at National Bank of Commerce; Mollie Wickersham, Fred Linder, Angel Swanson, Julie Ruikka, Marilyn Kizlik, and Paulette Alseth, authorized signatories; and
- (4) Checking account at First National Bank for Register of Deeds; Kathy F. Hanson and Debora A. Prigge, authorized signatories.

BE IT STILL FURTHER RESOLVED that a certified copy of this resolution shall be delivered to each of the above-named depositories and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

Dated this 26th day of October, 2004.

(Committee Action: Unanimous)

ACTION: Motion by Martin, second Thompson, to adopt. Motion carried.

REVIEW OF 2005 DOUGLAS COUNTY BUDGET

County Board of Supervisors:

\$236,285 Total Expenses; Other Revenues Zero; \$236,285 Net Cost; \$236,285 Tax Levy.
Motion by Egan, second Robinson, to adopt. Motion carried.

Administration:

\$346,814 Total Expenses; \$63,000 Other Revenues; \$ 283,814 Net Cost; \$ 283,814 Tax Levy.
Motion by C. Johnson, second Glenn, to adopt. Motion carried.

Clerk of Courts:

\$645,266 Total Expenses; \$471,915 Other Revenues; \$173,351 Net Cost; \$173,351 Tax Levy.
Motion by McKenzie, second James O'Brien, to adopt. Motion carried.

Circuit Court I:

\$63,258 Total Expenses; Other Revenues Zero; \$63,258 Net Cost; \$63,258 Tax Levy.
Motion by Glenn, second Quam, to adopt. Motion carried.

Circuit Court II:

\$64,187 Total Expenses; Other Revenues Zero; \$64,187 Net Cost; \$64,187 Tax Levy.
Motion by Martin, second Thompson, to adopt. Motion carried.

Court Commissioner:

\$164,734 Total Expenses; \$72,775 Other Revenues; \$91,959 Net Cost; \$91,959 Tax Levy.
Motion by Glenn, second Stewart, to adopt. Motion carried.

District Attorney:

\$289,989 Total Expenses; \$60,400 Other Revenues; \$229,589 Net Cost; \$229,589 Tax Levy.
Motion by Quam, second Liebaert, to adopt. Motion carried.

Corporation Counsel:

\$209,532 Total Expenses; \$124,500 Other Revenues; \$85,032 Net Cost; \$85,032 Tax Levy.
Motion by Egan, second McKenzie, to adopt. Motion carried.

Register of Deeds:

\$345,755 Total Expenses; \$237,850 Other Revenues; \$107,905 Net Cost; \$107,905 Tax Levy.
Motion by Quam, second C. Johnson, to adopt. Motion carried.

Zoning and Land Information:

\$588,857 Total Expenses; \$298,075 Other Revenues; \$290,782 Net Cost; \$290,782 Tax Levy.
Motion by Robinson, second C. Johnson, to adopt. Motion carried.

County Clerk:

\$321,885 Total Expenses; \$62,867 Other Revenues; \$259,018 Net Cost; \$259,018 Tax Levy.
Motion by Browne, second Thompson, to adopt. Motion carried

County Treasurer:

\$340,583 Total Expenses; \$39,655 Other Revenues; \$300,928 Net Cost; \$300,928 Tax Levy.
Motion by Shepard, second Budnick to adopt. Motion carried.

Sheriff:

\$3,343,473 Total Expenses; \$437,190 Other Revenues; \$2,906,283 Net Cost; \$2,906,283 Tax Levy. Motion by K. Johnson, second Glenn, to adopt. Motion carried.

Jail:

\$4,345,299 Total Expenses; \$1,419,400 Other Revenues; \$2,925,899 Net Cost; \$2,925,899 Tax Levy. Motion by Glenn, second Robinson, to adopt. Motion carried.

Finance:

\$581,783 Total Expenses; \$208,472 Other Revenues; \$373,311 Net Cost; \$373,311 Tax Levy.
Motion by Quam, second Browne, to adopt. Motion carried.

Recycling:

\$258,446 Total Expenses; \$142,900 Other Revenues; \$115,546 Net Cost; \$105,546 Tax Levy.
Motion by Egan, second K. Johnson, to adopt. Motion carried.

Veterans Administration:

\$178,079 Total Expenses; \$21,520 Other Revenues; \$156,559 Net Cost; \$156,559 Tax Levy.
Motion by McKenzie, second Thompson, to adopt. Motion carried.

Extension Office:

\$274,717 Total Expenses; \$11,747 Other Revenues; \$262,970 Net Cost; \$262,970 Tax Levy.
Motion by Martin, second Browne, to adopt. Brief discussion followed regarding the budget reduction to support Superior Days. Koszarek indicated Pendleton is comfortable with this.
Motion carried.

Emergency Management:

\$299,863 Total Expenses; \$45,700 Other Revenues; \$254,163 Net Cost; \$254,163 Tax Levy.
Motion by Glenn, second Robinson, to adopt. Motion carried.

Communication Center:

\$745,301 Total Expenses; Other Revenues Zero; \$745,301 Net Cost; \$745,301 Tax Levy.
Motion by Robinson, second K. Johnson, to adopt. Since the county took over the Communication Center, there is no direct revenue coming from the city. It was suggested Administration explore opportunities in this regard. Motion carried.

Medical Examiner:

\$99,703 Total Expenses; \$8,050 Other Revenues; \$91,653 Net Cost; \$91,653 Tax Levy.
Motion by Glenn, second Thompson, to adopt. Motion carried.

Buildings and Grounds:

\$465,990 Total Expenses; \$187,548 Other Revenues; \$278,442 Net Cost; \$278,442 Tax Levy.
Motion by Quam, second Thompson, to adopt. Motion carried.

Probate:

\$144,475 Total Expenses; \$50,000 Other Revenues; \$94,475 Net Cost; \$94,475 Tax Levy.
Motion by Stewart, second Glenn, to adopt. Motion carried.

Surveyor:

\$47,325 Total Expenses; \$2,000 Other Revenues; \$45,325 Net Cost; \$45,325 Tax Levy.
Motion by Thompson, second C. Johnson, to adopt. Motion carried.

Land Committee/Developmental:

\$400,341 Total Expenses; \$285,743 Other Revenues; \$114,598 Net Cost; Tax Levy Zero.
Motion by James O'Brien, second Stewart, to adopt. Motion carried.

Non-Departmental:

(\$727,357) Total Expenses; (\$454,000) Other Revenues; (\$273,357) Net Cost; (\$573,357) Tax Levy.
Motion by Glenn, second James O'Brien, to adopt. Motion carried.

Human Services:

\$19,419,672 Total Expenses; \$17,092,088 Other Revenues; \$2,327,584 Net Cost; \$2,177,584 Tax Levy.
Motion by Quam, second Robinson, to adopt. Motion carried.

Health:

\$2,783,899 Total Expenses; \$1,659,555 Other Revenues; \$1,124,344 Net Cost; \$1,114,344 Tax Levy.
Motion by Martin, second Liebaert, to adopt. Motion carried.

Child Support:

\$1,033,760 Total Expenses; \$933,760 Other Revenues; \$100,000 Net Cost; \$100,000 Tax Levy.
Motion by McKenzie, second Browne, to adopt. This levy has gone up \$40,000 for next year, and Egan cautioned that the county needs to seriously consider the impact of state reductions in reimbursements. The county will need to be vigilant on what the state is doing in this regard. This issue may be a good to bring to Superior Days agency meetings. This is the second year of having to levy for Child Support Department. Motion carried.

Aging Resources:

\$581,624 Total Expenses; \$402,577 Other Revenues; \$179,047 Net Cost; \$179,047 Tax Levy. Motion by Thompson, second Martin, to adopt. Stewart emphasized the importance of the services provided by the Aging Resources agency, and thanked the County Board for supporting this agency over the years. McKenzie asked for a review of merging the Senior Center and Aging Resource Center in the future, with the intent of looking at any potential cost savings between the city and county. Motion carried.

Forestry:

\$1,514,806 Total Expenses; \$1,514,806 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by C. Johnson, second Liebaert, to adopt. Motion carried.

Highway:

\$5,945,616 Total Expenses; \$2,936,083 Other Revenues; \$3,009,533 Net Cost; \$3,009,533 Tax Levy. Motion by Shepard, second K. Johnson, to adopt. C. Johnson stated she wants to encourage Koszarek to pay attention to the improvement of our roads, and the cost will be significant. Citizens need to be made aware of the needs and costs. Stewart agreed, and added that the county needs to look at options for long term solutions to the terrible condition of our roadways. Koszarek responded that they had been working on this, and Halverson is just completing the long term plan for road improvement priorities, and Doucette is going to review the bonding options. Koszarek added this will be ready late this year or early next year. Shepard, Chair of Highway Committee, stated this is a high priority for the committee, and Finance Director Doucette has been attending the committee meetings. It will be costly, but the committee is committed to moving on it. Motion carried.

Central Supply:

\$206,893 Total Expenses; \$206,893 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by McKenzie, second C. Johnson, to adopt. Motion carried.

Workers Compensation:

\$463,328 Total Expenses; \$463,328 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by Egan, second Budnick, to adopt. Motion carried.

Data Processing:

\$758,060 Total Expenses; \$758,060 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by Stewart, second Quam, to adopt. Motion carried.

Health Insurance:

\$4,153,044 Total Expenses; \$4,153,044 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by James O'Brien, second Thompson, to adopt. Motion carried.

Land Records:

\$209,260 Total Expenses; \$99,576 Other Revenues; \$109,684 Net Cost; \$109,684 Tax Levy.
Motion by C. Johnson, second Robinson, to adopt. Motion carried.

Debt Service:

\$2,775,955 Total Expenses; \$354,564 Other Revenues; \$2,421,391 Net Cost; \$2,421,391 Tax Levy. Motion by Glenn, second Quam, to adopt. Motion carried.

Direct Tax Relief and Sales Tax:

\$6,617,723 in revenues. Motion by Glenn, second John O'Brien, to adopt. Doucette explained this is revenue that is applied across the board to the county, and includes sales tax revenue, forestry transfer, and state shared revenue. It is used for reduction in property taxes. Motion carried.

Motion by Thompson, second Egan, to reduce the health insurance accounts by \$100,198. Motion carried.

McKenzie questioned whether the issue of adding a second Recreation Officer for the Sheriff's Department could be addressed at this time. The Chair indicated it would have had to be brought up under the Sheriff's budget. It cannot be brought back for discussion at this time.

Motion by Quam, second John O'Brien, to increase computer aid by \$24,793 which will increase revenue in direct tax relief budget. This is additional revenue provided by the state that decreases the levy. Motion carried.

2005 BUDGET RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
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6. Eckman		
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28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #87-04
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Special Charges Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$692,841.00 as apportioned on taxable property in Douglas County for the year 2004, for the purpose of paying special charges in 2005, as follows:

Recycling/Solid Waste Management	\$ 91,696.00
County Aid to Bridges	293,980.00
Superior Library	<u>307,165.00</u>
Total 2004 Special Charges	\$ 692,841.00

Dated this 26th day of October, 2004.

(Committee Action: Unanimous)

ACTION: Motion by Martin, second Egan, to adopt. Motion carried.

Roll Call		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend <u> X </u> Other _____		

RESOLUTION #88-04
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: General Property Tax Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of ~~\$12,346,538.00~~ **\$12,221,547.00** (\$692,841.00 for special charges; ~~\$11,653,697.00~~ **\$11,528,706.00** for all other taxes) as apportioned on taxable property in Douglas County for the year 2004, for the purpose of paying general property taxes in 2005.

Dated this 26th day of October, 2004.

(Committee Action: Unanimous)

ACTION: Motion by James O'Brien, second Glenn, to adopt. Motion by Quam, second Stewart, to amend property tax levy amount to \$12,221,547.00; and, All other taxes amount to \$11,528,706.00. Motion carried. Motion to adopt resolution as amended, carried.

Roll Call		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend <u> X </u> Other _____		

RESOLUTION #89-04
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Budget for 2005

RESOLVED that the Douglas County Board of Supervisors approve the sum of ~~\$53,920,500.00~~ **\$53,820,302.00** (~~\$53,675,020.00~~ **\$53,574,822.00** for operating expenditures; \$245,480.00 for capital outlay) as the budget for all departments for the year 2005.

Dated this 26th day of October, 2004.

(Committee Action: Unanimous)

ACTION: Motion by Glenn, second John O'Brien, to adopt. Motion by McKenzie, second Browne, to amend total budget amount to \$53,820,302.00; and, operating expenditures to \$53,574,822.00. Motion carried. Motion to adopt resolution as amended, carried.

SUCH OTHER MATTERS AS AUTHORIZED UNDER THE WISCONSIN STATUTES:

Chair Finn thanked everyone for their work on the budget this year.

Thompson asked if there is insurance for state inmate health crises while here. Koszarek responded the county is responsible for this. However, the state has agreed that if something catastrophic happens, they will take that prisoner back. A contingency fund is going to be established for any potential medical costs for the state prisoners. Insurance is not a possibility.

Regarding the addition of the second Recreation Officer, McKenzie reminded the Chair that, subsequent to the Sheriff's presentation at the October 21, 2004 County Board meeting, she had requested the figures for the position be available to the Board at the budget meeting. She stated her disappointment in not having that requested information before the Board at this meeting.

ADJOURNMENT: Motion by Shepard, second Quam, to adjourn. Motion carried. Meeting adjourned at 10:25 a.m. Next regularly scheduled meeting - Thursday, November 18, 2003.

Submitted by,

Susan T. Sandvick
Douglas County Clerk