

PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS
ANNUAL BUDGET MEETING
Tuesday, October 28, 2003 - 9:00 a.m., Board Room, 2nd Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chairman Douglas Finn.

Pledge of Allegiance recited.

Roll call taken by County Clerk Susan T. Sandvick. There were 26 present, 2 absent. Absent and excused were Carl Zukowski, Wes Johnson.

PUBLIC INPUT

The Chair invited any citizens wishing to address the Board on budget items not specifically on the agenda to do so at this time.

Holly Strop, Director of Recovery Center, expressed her concern over the \$100,000 cut in the County's contribution for services provided by the Recovery Center. Stating that the Recovery Center's Board of Directors and administration are looking at more cost-effective means of doing business as opposed to years past, Strop cautioned that this process is in the beginning stages of planning, and any changes will require a transition period. The Recovery Center has been mostly funded by Douglas County, providing drug and alcohol programs to those in need. Strop indicated drug and alcohol abuse are enormous issues in Douglas County, and the \$100,000 cut puts program delivery in trouble, especially during the transition period. She stated her primary objectives today are to let the County Board know that the Recovery Center's goal is to be mostly self-supporting in the next five years, and to ask that the \$100,000 cut be reduced to \$50,000. Strop reiterated that the Recovery Center is looking to move to additional funding sources and revenues, but it needs time to get everything in place to accomplish the goal of self-support.

Dennis Cummings, life long resident of Douglas County, now working with the Bethel Outpatient Chemical Dependency Treatment Program in Duluth, briefly described his current work. He attributed his second chance in life to the excellent staff and programs of the Recovery Center. Recognizing the County's contributions over the years, Cummings stated that the potential of losing the residential service would have a devastating effect on the individuals served, and would mean individuals would have to seek residential treatment outside this area. The Serenity Club AA and 1609 John Club are full of people who have gone on to be productive citizens of this community. The latest statistics indicate every dollar spent on chemical dependency treatment programs returns ten dollars to the community. The residential program is of phenomenal importance to those who have the support of family and friends locally. He urged the Board not to cut the 2004 funding to the Recovery Center during this transitional period toward self-supporting programs.

Coralee Cummings, spouse of Dennis, echoed the remarks of her husband and Holly Strop, and emphasized the Recovery Center's services are critical to persons in need of residential and out-patient programs. She shared the story of her son who died as a result of drug and alcohol abuse at age 19, and added her belief that the Recovery Center can help save lives of those willing to change.

Louis Andrews, 23 years in sobriety, is a volunteer facilitator at the Recovery Center. He stated that keeping the Center open will allow others, like himself, to find recovery as a way to live a life without alcohol or drugs. The inpatient program is particularly important to those who have tried programs on their own without success. Andrews asked the Board to seriously consider not cutting the Recovery Center budget, which will allow offering uninterrupted services and the tools for addiction recovery. He emphasized that the residential program gets people out of their normal environment, away from drugs and alcohol.

Sherry Berger, stated she is not involved with the Recovery Center, but is a graduate of the program. The Center's inpatient treatment program helped her deal with life, and today she is an employee of the state and has maintained a chemical free lifestyle.

Chair Finn thanked the individuals for their comments to the Board, noting that discussions and question on the Human Services budget will come later on in the agenda.

RESOLUTIONS

**RESOLUTION #117-03
RESOLUTION BY SUPERVISOR ALLEN**

Subject: Land Sale - Special

RESOLVED that the Douglas County Board of Supervisors accept the recommendation of Supervisor Allen and approve sale of the following described property, which was previously advertised and did not sell:

\$ 9,000.00 PARCEL 77-03: Block 33, East 5th Street, Townsite of Superior, City of Superior, known as 4002 - 40016 East 4th Street, to Mark M. and Christine L. Hunter. Intended use: Building site for house.

BE IT FURTHER RESOLVED by the Douglas County Board of Supervisors, in regular meeting assembled, the County Clerk be, and she hereby is authorized to execute a quit claim deed to the above named persons on the above named property.

Dated this 28th day of October, 2003.

(Fiscal Note: Increase Profit and Loss on "Land Sales Account" by \$9,000.00)

ACTION: Motion by Hooper, second Cosgrove, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

--

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ Lost _____ Refer <u> X </u> _____ Amend _____ Other _____		

**RESOLUTION #118-03
RESOLUTION BY THE COUNTY BOARD COMPENSATION
REVIEW COMMITTEE**

Subject: County Board Compensation

RESOLVED that the Douglas County Board of Supervisors accept the recommendations of the Compensation Review Committee, and approve amendment to the Douglas County Board of Supervisors Manual of Policies and Procedures, as set forth in Exhibit A-10-28-03.

BE IT FURTHER RESOLVED that the amendment will become effective with the next term of office for County Board Supervisors beginning in April, 2004.

Dated this 28th day of October, 2003.

(Committee Action: Unanimous)

(Fiscal Note: Estimated savings of \$7,600.00 in County Board 2004 budget)

ACTION: Motion by Martin, second Quam, to adopt. Allen noted he reviewed the new policies, and questioned elimination of the overnight per diem of \$50. Waterman, Chair of the Compensation Review Committee, explained that the goal was to look at all phases of the board compensation package for ways to cut costs, thus sharing the burden with departments who had to cut budgets. Coletta added that the committee compared this Board's compensation package with those of similar counties in Wisconsin, and Douglas County's was more than generous. Comparable counties were all in the \$4,500 to \$7,000 salary range for County Board Chairs, and most of those counties did not have out-of-town overnight per diem. He opined that, even with the committee's proposal, Douglas County still would offer a generous package. Ward noted that the committee referred the meal expense rates to be reviewed by Administration Committee in an effort to have parity with employee policies. Committee members emphasized that each department had been asked to cut out-of-county travel to the extent possible, and it was only right to expect the County Board to do the same. Allen responded to several items in the resolution, including per diem which he submitted is important for those who are employed and need to take time off work to go out of town representing the county. He suggested it not be eliminated, but that an annual limit set. Regarding meeting stipends payable to the County Board Chair for making a quorum, Allen suggested this also include first, second and third chairs of the County Board, in the absence of the Chair. Motion by Allen, second Conley, to refer the resolution back to the Compensation Review Committee, and bring it back to the November

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ Lost _____ Refer <u> X </u> Amend _____ Other _____		

County Board meeting. Lengthy discussion followed on how the committee arrived at the recommendations set forth in this resolution. Several supervisors expressed their opposition to elimination of the per diem, and concerns on mileage reimbursement and out-of-county travel limitations. Referring to the County Board Chair's salary, Hooper stated her first inclination was to set it at \$10,000, but when this far exceeded the amounts in similar counties, she agreed to the \$9,000. As to the per diem, she stated she had suggested one out-of-county meeting per year per supervisor, but then recognized some counties don't have per diem at all. Hooper re-stated her support for the committee's final proposal as presented in this resolution. Brief discussion followed regarding several committees that meet out-of-county eight to ten times a year, and how this would impact on the proposed out-of-county expense limits. Ward explained how he must often take vacation time from his employment in order to attend committee meetings, but that he realized this would be part of elected office. He added that this Board is only being asked to do what they have asked each department in the county to do on this budget. Chair Finn stated that for budget purposes, a decision has to be made today on the numbers. Questions on policy and procedure can be addressed at a later meeting. It was noted that if the resolution is referred, a decision can still be made at the November County Board meeting, in accordance with statute requiring compensation be set prior to the December 1 date for circulation of nomination papers. However, he added, then there will be no impact on the 2004 budget today. Adjustments in per diem and County Board Chairperson's salary could be done in November. It was suggested that putting too many limitations on supervisors' committee activities could risk losing a voice in many areas of programmatic and funding issues in the state. Brief discussion followed. Roll call vote taken on referral and passed with 19 Yes, 7 No, 2 Absent. Voting no were Hooper, Coletta, Jensen, Glenn, Ward, Waterman, Quam. Absent were Zukowski, W. Johnson. Motion to refer carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #119-03
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Transportation Services Grant

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to annually grant financial aid to counties for the purposes of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS, each grant must be matched with a local share of not less than 20% times the amount of the grant which is \$70,500.00, and

WHEREAS, this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors on this 28th day of October, 2003, authorizes the Aging Resource Center to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2004 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that Department and also authorizes the obligation of county funds in the amount of \$20,500.00 in order to provide the required local match of \$14,100.00.

BE IT FURTHER RESOLVED that the Douglas County Board of Supervisors authorizes the Aging Resource Center to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Douglas County.

Dated this 28th day of October, 2003.

(Committee Action: Unanimous)

ACTION: Motion by Coletta, second Glenn, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> _____ Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #120 -03
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: New Positions and Reclassifications

RESOLVED, that the Douglas County Board of Supervisors accepts the recommendations of Administration Committee and approves the following new positions and reclassifications for 2004:

- (1) Department: Corporation Counsel
 Position: Corporation Counsel
 Request: Increase hours from 1950 to 2080
 Cost: \$5,412
 Committee Action: Unanimous
- (2) Department: District Attorney
 Position: Legal Specialist
 Request: Decrease current part-time Legal Specialist to 20 hours per week and add a new part-time 20 hour per week position
 Cost: \$18,311
 Committee Action: Unanimous
- (3) Department: Emergency Management
 Position: Office Specialist III
 Request: Reclassify Office Specialist III, Grade 4, Step 2 to Office Specialist IV, Grade 6, Step 1
 Cost: \$2,459
 Committee Action: Unanimous
- (4) Department: Health & Human Services
 Position: Health Officer
 Request: Increase hours from 1950 to 2080
 Cost: \$4,723
 Committee Action: Unanimous
- (5) Department: Health & Human Services
 Position: Director of Nursing
 Request: Increase hours from 1950 to 2080
 Cost: \$4,571
 Committee Action: Unanimous

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

- (6) Department: Health & Human Services
 Position: Home Health Supervisor
 Request: Increase hours from 1950 to 2080
 Cost: \$4,228
 Committee Action: Unanimous
- (7) Department: Health & Human Services
 Position: Registered Sanitarian
 Request: Increase hours from 1950 to 2080
 Cost: \$3,487
 Committee Action: Unanimous
- (8) Department: Health & Human Services
 Position: Administrative Assistant
 Request: Increase hours from 1950 to 2080
 Cost: \$3,106
 Committee Action: Unanimous
- (9) Department: Health & Human Services
 Position: Human Services Coordinators (4)
 Request: Increase hours from 1950 to 2080
 Cost: \$15,868
 Committee Action: Unanimous
- (10) Department: Treasurer
 Position: Tax Lister
 Request: Reclassify from Grade 5, Step 2 to Grade 6, Step 1
 Cost: \$916
 Committee Action: Unanimous
- (11) Department: Zoning
 Position: Land Conservationist
 Request: New Position-Salary Range B31
 Cost: \$56,636; to be 100% reimbursed by grant dollars
 Committee Action: Unanimous

Dated this 28th day of October, 2003.

(Committee Action: As indicated above)

(Fiscal Note: As individually indicated above; Total Health & Human Services \$35,983 - 85% covered by Federal and State grants (\$30,586). Cost to the County \$5,397.)

ACTION: Motion by Glenn, second James O'Brien, to adopt. Asked how many more department heads and non-union employees are at the 1950 hours as opposed to the 2080, Koszarek did not have the information available, but suggested very few are left. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #121-03
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Designation of Banking Depositories

RESOLVED that the following banking institutions:

- M & I Bank
- National Bank of Commerce in Superior and Solon Springs
- F & M Bank
- Community Bank
- Security State Bank
- State Investment Pool

of the State of Wisconsin, qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action, as public depositories for all public monies coming into the hands of the Treasurer of the County of Douglas, State of Wisconsin.

BE IT FURTHER RESOLVED that withdrawal of disbursements from any one of the above-named depositories shall be by order check or wire transfer as provided in Section 66.042 of the Wisconsin Statutes and that in accordance therewith all order checks shall be signed by the following persons:

- Susan T. Sandvick, County Clerk, or
- Rosanne Hoffren, Deputy County Clerk

and

- Sandra J. Petzold, Treasurer, or
- Cindy Michalski, Deputy Treasurer

and shall be so honored.

BE IT STILL FURTHER RESOLVED that there will be a limit of \$5,000,000 of County of Douglas funds in any depository at any one point in time and that funds can be deposited in money markets, checking accounts, U.S. Treasury Notes, U. S. Treasury Bills, Re-purchasable agreements, Federal Home Loan Bank Bonds, and Certificates of Deposit.

BE IT STILL FURTHER RESOLVED that all financial institutions desiring to serve as public depositories for the County of Douglas must provide the following information on a quarterly basis: the profit record for the most recent quarter and a copy of the annual report; and the County of Douglas will determine the propriety of depositing money in each institution on a quarterly basis.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

BE IT STILL FURTHER RESOLVED that Douglas County also maintains the following bank accounts, with authorized signatories listed:

- (1) One checking and one money market account at National Bank of Commerce for Clerk of Courts; Joan E. Osty and Bruce L. Kronlund, authorized signatories;
- (2) Douglas County Rural Housing Authority account at Superior Community Credit Union; Steve Rannenberg, Keith Wiley, Carol Johnson and Diane Zimmerman, authorized signatories;
- (3) Huber account at National Bank of Commerce; Mollie Wickersham, Fred Linder, Angel Swanson, Julie Ruikka, Marilyn Kizlik, and Paulette Alseth, authorized signatories; and
- (4) Checking account at First National Bank for Register of Deeds; Kathy F. Hanson and Debora A. Prigge, authorized signatories.

BE IT STILL FURTHER RESOLVED that a certified copy of this resolution shall be delivered to each of the above-named depositories and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

Dated this 28th day of October, 2003.

ACTION: Motion by Shepard, second Quam, to adopt. Coletta asked if the Board would consider using the newly opened Chippewa Valley Bank in Lake Nebagamon. A determination of the bank's qualifications is needed, and Sandvick will discuss this with Treasurer Petzold. Motion carried.

REVIEW OF 2004 DOUGLAS COUNTY BUDGET

Koszarek presented an overview of the proposed budget. Levy limit is \$14,859,289, and Douglas County's proposed 2004 levy is \$11,696,702, which is quite a bit below the maximum allowed. Equalized value for Douglas County went up 11.7% the previous year, which is the 6th highest in state. Last year's tax rate was 5.28, and the potential increase in the levy if all remained the same is \$1,258,901. The first request for the 2004 budget came in at a 5.33 tax rate. After review by the Finance Director, Administrator, and standing committees, the rate dropped to 5.14, or an increase of \$984,000. The Administration Committee was presented the 5.14 rate, and after review, they approved an increase of \$418,461, dropping the rate to 4.90. This drop came about not by cuts, but by a decrease in the projected loss of state shared revenues, which was not as significant as expected. State shared revenues came in at \$144,000 more than anticipated. The most significant cut was \$235,000 from the Highway Department equipment outlay, which was made after several meetings with the Finance Director, Highway Department accountant, County Administrator and Highway Commissioner. Additionally, \$100,000 of a transfer was put back from the Forestry Department to the General Fund. Sheriff's equipment and staff budget were reduced by \$100,000 after estimates of jail revenue increased \$101,000 more than initially projected. Good news on the jail this past month tends to support this projection. Sales tax reserve of \$79,000 was applied to the levy. Human Services was asked during the budget process, to find another \$100,000, which accounts for the cuts in some nonmandated services, such as with the Recovery Center. Nonmandated services and programs will need to continue to be reviewed. Reliance on contingencies is risky. It was noted that Douglas County funds far more nonmandated services than other counties. The AODA budget overall will be reduced to a budget of \$427,000 from approximately \$600,000, with the idea not to cut a service area, but to go back to the drawing board and rethink how services are purchased or offered. The Compensation Review Committee's recommendation to reduce County Board budget by \$7,600 and the recent news that health insurance rates will increase 12.9% as opposed to the 15% projected, relates to a \$30,000 net reduction. The adjusted tax levy is an increase of 3.39% from last year, and a tax rate of 4.87 or 7.4% decrease from last year. The public library budget was not reduced, but will be addressed over the next year, as to what changes need to be made. Less than 20% of a tax bill is county tax; the rest is tax from other sources.

Referring to cuts in state and federal funding, the county continues to look for ways to reduce the budgets in all departments and areas. Koszarek explained how the county will be looking at budgets for 2005 and beyond, reviewing the potential downsizing through such mechanisms as rigorous review for new hires, cutting positions through attrition, sharing clerical staff, analysis of nonmandated services, etc. Hooper asked if the county has any control over the \$275,000 for library services. Koszarek responded that the county has no direct control, but that the county and city have similar concerns and will be meeting with the library administration looking for ways to cut. K. Johnson, Chair of the Library Board Planning Committee, indicated the library has cut in several areas, but that rural area library utilization has increased significantly. She expressed concern that this is a low income area, and in most cases the library is the only access rural residents have to books and videos. Brief discussion followed on potential agreements for housing federal and out-of-county prisoners in the new jail facility. As opposed to most ideas of cutting staff, the jail has hired 20 plus jail staff, but the revenue generated will be significant to offset costs. Two places the county got hit significantly were in shared revenue and interest, and Koszarek noted that still every department

stayed within budget and in some cases went down. This was done without touching a lot of services, with the exception of the AODA which Pat Schanen, Director of the Health and Human Services Department can address.

Schanen addressed the Board, emphasizing that prevention is not just a concept in the department, but it is a practice. Staff are committed to proactive, prevention goals. At the outset of the budget process, the department was given a directive to stay within the 2003 budget, and major internal cuts of \$276,800 were largely in the area of Children's Services. A management position was eliminated and 80% of an accountant position was reduced. Schanen explained that Children's Services is an area where the department has had positive measurable outcomes and staying with the commitment to prevention services, foster placements are down. She cautioned however that that program is as lean as it can get. When the department was asked to cut another \$100,000, nonmandated services were reviewed: AODA, Mental Health, General Relief, and Developmental Disabled. Mental Health and DD services has to provide match of county dollars for federal dollars. General Assistance has gone from \$92,000 to \$60,000 to \$43,000 over the last three years. In AODA, state requires county to provide detox and services under Chapter 51 commitments. Anything in between this, the county has volunteered to fund. Schanen indicated that county has done an admirable job in funding these programs, but it was time to look at how to do business differently. She elaborated on her subsequent contact with the state regional office, which has agreed to meet with the department to see if it is possible to do business more efficiently and more effectively.

2004 BUDGET REVIEW

County Board of Supervisors:

\$244,769 Total Expenses; Other Revenues Zero; \$244,769 Net Cost; \$244,769 Tax Levy. Motion by Coletta, second Egan, to adopt. Motion by Pleski, second Hooper, to amend resolution and reduce this budget by \$7,000, based upon passage of an amended Compensation Policy. Motion carried. Motion to adopt, as amended, to reflect budget of \$237,769, carried.

Administration:

\$288,764 Total Expenses; \$1,000 Other Revenue; \$287,764 Net Cost; \$287,764 Tax Levy. Motion by Coletta, second James O'Brien, to adopt. Motion carried.

Clerk of Courts:

\$640,401 Total Expenses; \$465,750 Other Revenue; \$174,651 Net Cost; \$174,651 Tax Levy. Motion by Ryan, second Waterman, to adopt. Motion carried.

Circuit Court I:

\$58,072 Total Expenses; Other Revenues Zero; \$58,072 Net Cost; \$58,072 Tax Levy. Motion by Martin, second Quam, to adopt. Motion carried.

Circuit Court II:

\$61,670 Total Expenses; Other Revenues Zero; \$61,670 Net Cost; \$61,670 Tax Levy. Motion by Coletta, second K. Johnson, to adopt. Motion carried.

Court Commissioner:

\$97,675 Total Expenses; \$5,500 Other Revenues; \$92,175 Net Cost; \$92,175 Tax Levy.
Motion by McKenzie, second Ryan, to adopt. Motion carried.

District Attorney:

\$293,871 Total Expenses; \$58,300 Other Revenues; \$235,571 Net Cost; \$235,571 Tax Levy.
Motion by Ryan, second Jensen, to adopt. Motion carried.

Corporation Counsel:

\$82,774 Total Expenses; Other Revenues Zero; \$82,774 Net Cost; \$82,774 Tax Levy.
Motion by K. Johnson, second Ryan, to adopt. Motion carried.

Register of Deeds:

\$344,141 Total Expenses; \$240,775 Other Revenues; \$103,366 Net Cost; \$103,366 Tax Levy.
Motion by Quam, second Robinson, to adopt. Motion carried.

Zoning and Land Information:

\$557,302 Total Expenses; \$278,052 Other Revenues; \$279,250 Net Cost; \$261,250 Tax Levy.
Motion by C. Johnson, second Eckman, to adopt. Motion by Allen, second C. Johnson, to reduce the budget by \$25,000 for the Rural Housing program. Discussion followed as to why this amount is not needed in the loan program, as there is currently a \$67,000 balance in septic loan program. Motion carried. This reduces total expenses by \$25,000 with no effect on the levy, and also reduces revenue by the \$25,000. Doucette explained the \$25,000 was a transfer from the Land Improvement Account, so it had no affect on the levy. Allen explained the history of this transfer from Land Improvement Account to assist the loan program over the last two years. Citing the plea from the Recovery Center to reinstate the \$50,000 cut from their budget request, Pleski asked if there is any way to use this \$25,000 to allocate to the Recovery Center. Chair Finn explained that can be made into a motion under the Health and Human Services Department budget. Waterman echoed Pleski's thoughts of taking the \$25,000 for a charitable, useful program in the community. Brief discussion followed on the levy and tax rate, and the potential pitfalls of using fund balances. Discussion changed to the Zoning Committee's decision to purchase vehicles as opposed to leasing. C. Johnson explained, in the long term, a purchase is savings, because of high cost for mileage overage associated with a lease. Doucette added that the goal is to spread the purchase costs out over two years, every other year allowing for new vehicle. Motion to adopt budget, as amended, to reflect Total Expenses of \$532,302, Other Revenues of \$253,052, Net Cost of \$279,250, and Tax Levy of \$261,250, carried.

County Clerk:

\$276,610 Total Expenses; \$21,125 Other Revenues; \$255,485 Net Cost; \$255,485 Tax Levy.
Motion by C. Johnson, second K. Johnson, to adopt. Motion carried.

Motion by Allen, second Liebaert, to suspend agenda, and take up Human Services budget. Motion carried.

Human Services:

\$18,699,265 Total Expenses; \$16,358,596 Other Revenues; \$2,340,669 Net Cost; \$2,192,572 Tax Levy. Motion by Conley, second Ryan, to adopt. Pleski suggested the \$25,000 cut from Rural Housing septic replacement loan program be added to Recovery Center. Allen responded that the \$25,000 to Rural Housing never came before the Land and Development Committee, nor before the Administration Committee, and he is not aware of how it got into the budget. Ryan indicated she would prefer to wait until Schanen meets with the state November 4th, to see what recommendations are made in terms of efficiencies and programs. Conley stated that the Health and Human Services Department came back, as requested, with budget cuts to meet 2003 budget. He asked whether any savings in the 2003 Health and Human Services Department budget, could be accessed by the department to perhaps repay some of the dollars borrowed from the W-2 funds, rather than rolling into the general account. At times there are desperate needs by various volunteer groups that need seed or program dollars, and the funds would be helpful in that respect. There is a projection of \$240,000 savings now, but this will be needed to help cover \$17,000 per month for an individual who has had to be institutionalized, which was not in the plan. This type of occurrence happens occasionally. There is a fund balance policy, and once the department meets that cap, the excess is transferred to the General Fund. Conley reiterated that his suggestion is that any excess not be restricted as to what program area may need additional funding. He asked if a fund balance can be within the department for the unforeseen needs. Northern Center is projected to close December 2005, and Douglas County has five residents at that facility at this time, who will need to be relocated into the community. There was general agreement by supervisors that the Director of Health and Human Services Department has discretion on how to use any excess funds. The AODA budget cut was one program area of concern. Liebaert asked Schanen, if the budget passed as is, how long will Recovery Center be able to provide their services, and at a reduced rate will those services be adequate. Schanen responded she is not aware of exactly how this affects direct services, but when there is a \$100,000 reduction for residential placement, you need to look at how the services are provided. Discussion followed on the amount of time spent in the residential program per individual, and how the reduction limits the ability to serve, ranging from 90 day programs for 26 people, to 21 day programs for 110 people. The program used to have funding for 120 people. The \$100,000 does not impact youth services in AODA. Lengthy discussion followed on other sources of funding for the Recovery Center programs, including insurance coverage. It was noted that with today's action so far, there is \$7,000 cut from County Board budget, \$30,000 in over-projection for health insurance rates, and \$25,000 going back to the land account, and Jensen stated that she would like to see \$25,000 to \$50,000 back into the Health and Human Services Department budget, to give the Recovery Center time for their planned transition. Strop noted the Center did apply for CDBG funding which was not successful.

Motion by Allen, second Hooper, to amend the motion and increase the policy cap on the 2004 Health and Human Services Department fund balance by \$50,000, so additional funding is available if needed. Discussion followed on existing W-2 reserve funds to be used during an economic downturn. In 2004-2005, there will be over a \$1.0 million reduction in the W-2 Program, even though total reserves in the department's program areas are at \$1.7 million. Coletta

rejected the idea of moving any dollars around in the budget at this time. He suggested the onus be put back on the Recovery Center and its Board of Directors to review how they are doing business, rather than replacing the \$50,000 cut, which he stated reduces the incentive to find ways to provide services with less dollars. Discussion followed on whether an assessment of financial condition for any individuals who request treatment through the Recovery Center is done. Strop responded that this had not been considered in the past, but is now taking place with screening of financial condition and insurance coverage, including such things as requiring up front payments and a sliding scale for treatment. When asked for the bottom line impact of this \$100,000 cut, Strop stated it translates into probable staff cuts, which hurts quality programs and available services. Lengthy discussion continued. Coletta spoke in opposition to this motion, reminding supervisors that all departments have been asked to review operations, programs and services. Liebaert suggested the addition of the \$50,000 would provide a net for the department's director to access should the Recovery Center/AODA need a little additional money because the entire \$100,000 cut was too much to cover. Stating she understands Coletta's rationale, adding that the Center is taking full responsibility for reviewing how the Center does business, noting that the Center provides \$40,000 worth of services per year for which the Center does not get paid. Right now, the Center could use two more counselors to serve the amount of clientele coming in. Douglas County has the highest percentage in the state of drug and alcohol abuse, and Strop emphasized providing a net such as has been suggested by Liebaert is not a disincentive to becoming self-supporting. Relying on the decision by Schanen and the Health and Human Services Board to make this cut, Pleski agreed with Coletta. Allen clarified that his motion is not saying the money goes to Recovery Center/AODA programs, but to increase the cap for Health and Human Services Department reserve by \$50,000, so that it is available if a request is made from any program area in need. Ryan reminded supervisors that CASDA took a big cut from the city, and to keep in mind the County Board may be approached to assist in that effort, especially in an economic turndown. Chair Finn indicated that he and Koszarek spent a good deal of time discussing this issue with Schanen, Strop and staff. Schanen stated her preference is not to count on reserve funds to support a budget, but that they be used for special circumstances. There are times throughout the year when special requests for funds are made to the Health and Human Services Board. Conley, Co-Chair of the Health and Human Services Board, supported the amendment, stating it provides some flexibility to that Board, and does not create anything to suggest irresponsibility on the part of the Recovery Center to thoroughly assess the way they do business. He cautioned not to rely on W-2 funds to support budgets. Discussion followed on the effect of this motion on the levy. Roll call vote taken on motion to increase Health and Human Services Department reserve account passed with 20 Yes, 5 No, 2 Absent, 1 Abstention. Voting no were Pleski, Coletta, C. Johnson, Ward, Prettie. Absent were Zukowski and W. Johnson. Quam abstained. Doucette reiterated that the 2004 budget is not amended by this motion.

Motion by Hooper, second C. Johnson, to suspend rules and take up Land and Development budget. Motion carried.

Land Committee/Developmental:

\$432,197 Total Expenses; \$265,743 Other Revenues; \$166,454 Net Cost; Tax Levy Zero.

Motion by Ryan, second James O'Brien, to adopt. Motion by Quam, second Allen, to adjust this account decreasing total expenses \$25,000, and increase fund balance \$25,000. Motion carried. McKenzie stated this is a difficult time for her as County Board member, as she sits on three committees but deals with limited information on other departmental budgets at this meeting. Those who do not sit on the Administration Committee do not have the opportunity to review the various budget presentations. She asked that in visioning for the county, all County Board members be somehow included in setting priorities. McKenzie stated that in the past she has had the feeling that the Land Improvement Account belongs to someone

other than the county. She asked that sometime in the near future, there be a ranking or prioritizing of the important things the county does. Hooper reminded McKenzie that all meetings of the Administration Committee are open and Board members invited, to respond to all budgets and visioning that is done. McKenzie responded yes, but she does not have a vote until today. Chair Finn stated his agreement with McKenzie on some of these issues, but recalled last year's evening meeting and presentation on the budget which was poorly attended. He suggested perhaps the process of appointing committees, which was presented a couple years ago, should be put on the next Executive Committee agenda. Allen indicated he is always available to talk about the Land and Development Committee, and he has told McKenzie to contact him or attend meetings about her concerns. Referring to the allocation for the Douglas County Historical Society, which is not mandated by the state for funding by the county, Ward elaborated on the legal status of the organization and the manner in which it allocates its fund internally. He argued unsuccessfully for reducing that allocation by \$2,500. Motion to adopt as amended, to reflect \$25,000 decrease in total expenses, and \$25,000 fund balance increase, for a total net cost of \$141,454 and tax levy of zero, carried.

Session recessed at 11:45 a.m. and reconvened at 12:00 noon.

Treasurer:

\$328,415 Total Expenses; \$30,100 Other Revenues; \$298,315 Net Cost; \$298,315 Tax Levy. Motion by C. Johnson, second Jensen, to adopt. Motion carried.

Sheriff:

\$3,198,531 Total Expenses; \$356,190 Other Revenues; \$2,842,341 Net Cost; \$2,842,341 Tax Levy. Motion by Glenn, second Ryan, to adopt. Discussion followed on the move into the new jail, and keeping juveniles in detention for 72 hours before transporting. Motion carried.

Jail:

\$3,936,855 Total Expenses; \$1,838,800 Other Revenues; \$2,098,055 Net Cost; \$2,098,055 Tax Levy. Motion by Glenn, second John O'Brien, to adopt. Letter from Department of Corrections received approving the jail. Hooper asked if revenue projections are at the top expected. Koszarek stated he would not recommend increasing it more at this time. Allen indicated that he would recommend a footnote on the number of staff funded, and asked if the personnel dollars transferred for purposes of additional jail staff is fully used. Koszarek was not sure what dollars

Allen was referring to, but noted that the initial transfer to Government Center (Metro Center) budget has a balance of about \$200,000 which will be used for outstanding bills. Questioned as to whether this balance needs to be transferred into the General Fund, Doucette responded that the county has until February to transfer anything not used of that \$200,000 balance. Brief discussion followed on the reduction for prisoner transportation in light of the new facility. Jail staffing is close to the 51 approved. Motion carried.

Finance Department:

\$378,988 Total Expenses; Other Revenues Zero; \$378,988 Net Cost; \$378,988 Tax Levy. Motion by Coletta, second Ryan, to adopt. Motion carried.

Recycling:

\$240,635 Total Expenses; \$104,000 Other Revenues; \$136,635 Net Cost; \$131,635 Tax Levy. Motion by Glenn, second K. Johnson, to adopt. Motion carried.

Veterans Administration:

\$161,617 Total Expenses; \$19,402 Other Revenues; \$142,215 Net Cost; \$142,215 Tax Levy. Motion by Shepard, second Quam, to adopt. The Administration Committee recommended that that office be open during the noon hour. It has been referred to the appropriate standing committee, and is also an issue with some other two person offices. Motion carried.

Extension Office:

\$263,589 Total Expenses; \$9,375 Other Revenues; \$254,214 Net Cost; \$254,214 Tax Levy. Motion by Martin, second Cosgrove, to adopt. Motion carried.

Emergency Management:

\$215,038 Total Expenses; \$42,400 Other Revenues; \$172,638 Net Cost; \$172,638 Tax Levy. Motion by C. Johnson, second Glenn, to adopt with the correction to add a net of \$75,100 to the \$172,638 Emergency Management Administration for a total of \$247,738, and deduct \$75,100 from Communications Center total for a new total of \$675,242. Discussion followed. Motion carried.

Communications Center:

\$675,242 Total Expenses; \$2,400 Other Revenues; \$675,242 Net Cost; \$675,242 Tax Levy. Motion by Glenn, second Robinson, to adopt. The Communication Center set to move into new facility November 11th. Allen asked what is being purchased with the \$17,000 capital outlay. Kesler indicated this is for improvements to rural portions of the system, such as towers, radio transmitter, etc., that are remote from the Comm Center. This was the reason for pulling the communication support budget back into Emergency Management, which makes it possible to separate the items totally used by only the county versus the Comm Center which is a joint issue. Communication support refers to Highway Department, Forestry Department, Sheriff's Department and rural fire departments. Brief discussion on the 911 system capabilities and any delay times between call receipt and location/phone number identification. Motion carried.

Medical Examiner:

\$95,934 Total Expenses; \$8,050 Other Revenues; \$87,884 Net Cost; \$87,884 Tax Levy.
Motion by Glenn, second Robinson, to adopt. Motion carried.

Buildings and Grounds:

\$532,619 Total Expenses; \$178,000 Other Revenues; \$354,619 Net Cost; \$354,619 Tax Levy.
Motion by Glenn, second James O'Brien, to adopt. Personnel services going down is due to contract cleaning as opposed to hiring personnel. Downsizing is anticipated in the department, and will show up as a reduction in 2005. Koszarek explained how the move into the new facility has impacted the cleaning budget portion of this budget, plus the move from the City County Complex. Allen questioned why the department allocations are down by \$140,000 from last year, instead of the same or increased. Koszarek explained this is due to not having the figures needed to allocate to departments for the new building. Doucette explained the Buildings and Grounds Department Director is responsible for working with the Finance Department on the projected allocations to departments, using a square footage formula. The department allocation was off in 2003, and for 2004 it was aligned to reflect more accurate calculations. The 2004 budget should be closer to being more accurate, but it may end up being over-budget. Motion carried.

Probate:

\$155,986 Total Expenses; \$62,000 Other Revenues; \$93,986 Net Cost; \$93,986 Tax Levy.
Motion by Ryan, second Ward, to adopt. Motion carried.

Surveyor:

\$48,905 Total Expenses; \$1,800 Other Revenues; \$47,105 Net Cost; \$47,105 Tax Levy.
Motion by Coletta, second Robinson, to adopt. Motion carried.

Non-Departmental Taxes:

(\$16,753) Total Expenses; (\$263,000) Other Revenues; \$246,247 Net Cost; \$246,247 Tax Levy. Motion by Quam, second John O'Brien, to adopt. Motion carried.

Health:

\$2,515,541 Total Expenses; \$1,703,119 Other Revenues; \$812,422 Net Cost; \$802,422 Tax Levy. Motion by McKenzie, second C. Johnson, to adopt. Motion carried.

Non-Departmental Taxes:

Koszarek interjected that there is an error in the Non-Departmental Taxes budget figures. Northern Waters Library Service is off by \$767, which was missed in the initial allocation, and needs to be added to the Net Cost and Tax Levy totals. Motion by Coletta, second C. Johnson, to amend the Non-Departmental Taxes budget, adding \$767 to Northern Waters Library Service line item, and increasing net cost and tax levy to \$247,014. Motion carried.

Child Support:

\$900,048 Total Expenses; \$839,817 Other Revenues; \$60,231 Net Cost; \$60,231 Tax Levy.
Motion by Ryan, second Coletta, to adopt. Allen asked why Child Support has fund balance or

a reserve of \$7,399. Doucette indicated this was fund balance at end of 2002. It is state mandated, and cannot be transferred to the General Fund. She explained that the \$7,399 is the 2002 balance, and 2003 operations have not been addressed. This program lost \$40,000 in 2001 and 2002, and if it happens again at the end of 2003, then there will be a \$30,000 fund balance shortage. Arras was present and explained changes in the way the dollars pass to state through the federal government. He added that the department is actually gaining more dollars, but the state had not implemented all the federal criteria. Recent discussions with state office indicate there are two more criteria for which the program is now eligible, and Arras expects to do well in the two new areas. This will almost maximize program revenues, and is estimated to be closer than the \$60,000. Child Support collects almost \$8.0 million, most of which goes to Douglas County. This is the first time in 27 years that there has been any cost to the taxpayers, and hopefully in the end, there will not be this time. The state just looks for the program to be breakeven. Discussion followed. Doucette indicated the actual projection was \$90,000, and it was reduced to \$60,000, but she still projects there will be \$30,000 loss this year. This has to be made up somewhere, or gets transferred from the General Fund. Egan reminded the Board that this program began in 1975 and this is the first time this department has asked for dollars, while bringing revenue to the county. Motion by Hooper, second Cosgrove, to reduce Child Support tax levy to \$30,231. Koszarek stated he talked with Eau Claire County, and in that county 25% of the Child Support budget is funded by the county and has been that way for ten years. Motion to reduce Child Support tax levy by \$30,231 failed. Motion to adopt budget as presented, carried.

Aging Resources:

\$540,351 Total Expenses; \$364,839 Other Revenues; \$175,512 Net Cost; \$175,512 Tax Levy. Motion by Martin, second Quam, to adopt. Martin praised the work of the Aging Resource Center, particularly the meals program. Quam indicated federal law does not allow the program to ask a specific fee for a meal, so new signs and information will reflect a suggested donation of \$3.00 per meal. Motion carried.

Forestry:

\$1,477,426 Total Expenses; \$1,477,426 Other Revenues: Net Cost Zero; Tax Levy Zero. Motion by McKenzie, second Liebaert, to adopt. Liebaert cautioned everyone that the county is now including \$500,000 in the budget from the Forestry Department, and if an economic problem arises, such as loggers cannot sell the wood or contracts aren't fulfilled, the county may be in trouble. He added that the Forestry Committee is aware of the potential problems of including \$500,000 income in the budget every year now. Motion carried.

Highway:

\$5,334,382 Total Expenses; \$2,532,334 Other Revenues; \$2,802,048 Net Cost; \$2,567,048 Tax Levy. Motion by Shepard, second K. Johnson, to adopt. Motion carried.

Central Supply:

\$4,100 Total Expenses; \$4,100 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by C. Johnson, second Coletta, to adopt. It was noted personnel services increased \$20,000 because more staff time from County Clerk's Office is allocated as back-up to Central Supply, which had

not been appropriately reflected in the past. Motion carried.

Workers Compensation:

Net effect is zero for all revenue and expenses.

Data Processing:

\$36,700 Total Expenses; \$36,700 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by McKenzie, second Ward, to adopt. Motion carried.

Health Insurance:

\$603,240 Total Expenses; \$603,240 Other Revenues; Net Cost Zero; Tax Levy Zero. Motion by Coletta, second Quam, to adopt, with reduction of \$30,000 in health insurance, adjusting all department budgets and the total 2004 budget tax levy, to reflect this reduction. Motion carried.

Land Records:

\$256,539 Total Expenses; \$95,718 Other Revenues; \$160,821 Net Cost; \$121,821 Tax Levy. Motion by Robinson, second Ryan, to adopt. Motion carried.

Debt Service:

\$2,628,315 Total Expenses; \$243,115 Other Revenues; \$2,385,200 Net Cost; \$2,385,200 Tax Levy. Motion by Coletta, second Glenn, to adopt. Motion carried.

Direct Tax Relief (Including Sale Tax):

Total Expenses Zero; \$6,364,235 Other Revenues; (\$6,364,235) Net Cost; (\$6,364,235) Tax Levy. Motion by Glenn, second James O'Brien, to adopt. Hooper asked if the county could be a little low on county sales tax revenue projections. Doucette explained that it was first budgeted at \$2.5 million, and applied one-half the reserve. The second half of the reserve is being held back, because this year's projections are a little low. If it was to be fully applied this year, there would be trouble in 2005 because it would have to be lowered. The intent is to save some of it to apply to this year when there is a shortfall. Brief discussion on economic projections nationally. Motion carried.

2004 BUDGET RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		

RESOLUTION #122-03
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Special Charges Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$441,725.00 as apportioned on taxable property in Douglas County for the year 2003, for the purpose of paying special charges in 2004, as follows:

Recycling/Solid Waste Management	\$ 117,785.00
County Aid to Bridges	44,777.00
Superior Library	<u>279,163.00</u>
Total 2003 Special Charges	\$ 441,725.00

Dated this 28th day of October, 2003.

(Committee Action: Unanimous)

ACTION: Motion by Glenn, second K. Johnson, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend <u> X </u> Other _____		

RESOLUTION #123-03
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: General Property Tax Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of ~~\$11,696,702.00~~ **\$11,660,469.00** (\$441,725.00 for special charges; ~~\$11,254,977.00~~ **\$11,218,744.00** for all other taxes) as apportioned on taxable property in Douglas County for the year 2003, for the purpose of paying general property taxes in 2004.

Dated this 28th day of October, 2003.

(Committee Action: Unanimous)

ACTION: Motion by James O'Brien, second John O'Brien, to adopt. Doucette indicated figures need to change to reflect levy of \$11,660,469; special charges remain the same at \$441,725.00; and all other taxes at \$11,218,744.00. Motion by Quam, second Ward, to amend resolution to reflect changes as noted above. Motion carried. Hooper stated she cannot vote in support of this resolution, as she is sticking with her promise of no more than 3% increase which she submitted could have been done with the tax levy. Motion to adopt resolution as amended, carried.

Roll Call		
District Number	Yes	No
1. Finn		
2. Browne		
3. O'Brien, John		
4. Glenn		
5. Zukowski		
6. Eckman		
7. Ward		
8. Martin		
9. Prettie		
10. Robinson		
11. Conley		
12. Waterman		
13. Quam		
14. O'Brien, James		
15. McKenzie		
16. Shepard		
17. Egan		
18. Allen		
19. Ryan		
20. Hooper		
21. Johnson, Kay		
22. Pleski		
23. Johnson, Wes		
24. Liebaert		
25. Coletta		
26. Johnson, Carol		
27. Cosgrove		
28. Jensen		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend <u> X </u> Other _____		

RESOLUTION #124-03
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Budget for 2004

RESOLVED that the Douglas County Board of Supervisors approve the sum of ~~\$46,667,254.00~~ **\$46,606,021.00** (~~\$222,707.00~~ **\$46,383,314.00** for operating expenditures; ~~\$46,444,547.00~~ **\$222,707.00** for capital outlay) as the budget for all departments for the year 2004.

Dated this 28th day of October, 2003.

(Committee Action: Unanimous)

ACTION: Motion by Coletta, second Ward, to adopt. Motion by Coletta, second Ward, to amend resolution to reflect the following changes: Approve \$46,606,021 (\$46,383,314 for operating expenditures, and \$222,707 for capital outlay). Motion carried. Motion to adopt resolution as amended, carried.

Finn thanked all involved with the development of the budgets this year.

SUCH OTHER MATTERS AS AUTHORIZED UNDER THE WISCONSIN STATUTES:

County's Levy Impact for 2004: It was emphasized that any significant tax increase the taxpayers see on their property taxes, is not the result of the county's levy, but comes from other government entities. County tax rate dropped to 4.89 per thousand for 2004. It was emphasized, only about 20% of real estate taxes is county levy. This may be somewhat higher for the rural areas.

Compensation Review Committee: Waterman will schedule a meeting for early next week to address the referral on the compensation policy.

ADJOURNMENT: Motion by Quam, second Ward, to adjourn. Motion carried. Meeting adjourned 1:00 p.m. Next regularly scheduled meeting - Thursday, November 20, 2003.

Submitted by,

Susan T. Sandvick
Douglas County Clerk